

Batheaston Parish Council

Agenda for a public meeting of the Finance Committee
at 7:15pm on Tuesday 24th November 2020

This meeting will be held online, using Zoom at zoom.us/join, or by dialling one of: 0203 481 5240, 0131 460 1196, 0203 051 2874, or 0203 481 5237.

The meeting Id is 811 7747 0511

Agenda and Notice of Meeting

1. **To elect** a member to **chair this meeting**
2. **Public Participation.**
3. **To receive** apologies for absence.
4. **To receive** any declarations of interest from Councillors.
5. **To approve** the minutes of the Finance Committee meeting held on 20th October 2020 (Clerk, A)
6. **Monthly transactions (Clerk, A)**
 - 6.1. To approve transactions undertaken in October 2020
 - 6.2. To approve the Bank Reconciliation to October 2020
7. **Audit Action (Clerk, A)**
 - 7.1. **To receive** a briefing paper summarising the status of Audit Actions, and preparation for the visit of the auditor.
8. **Budget 2021/22 including new chart of accounts**
 - 8.1. **To note** the draft new chart of accounts, using the new business system
9. **Clerk's Report (Clerk, A)**
 - 9.1. **To note** the status of Actions from previous meetings
 - 9.2. **To note** that arrangements are now in place for the repair of streetlights.

Signed: - 

Parish Clerk

Date issued: 19th November 2020