

Batheaston Parish Council

**Minutes of the Meeting of the Village Centre Committee held in
The Rhymes Pavilion on Wednesday 19th June 2013 at 7-15pm**

Present:- Cllrs K Hawkins(Chair), J Beresford-Smith, P Blanking, S Fremantle, D Gledhill, V Pecchia, V Trenchard
& M Townley (Clerk)
Attending:- Cllrs P Burcombe, S Cast, P Fear, N Treacy
Apologies:- Cllr B Martin
Public:- W Beese, R Mimmack

This new Committee was established at the full Council Meeting on 17th September and requires the "formal" appointment of officers and establishment of members. For voting purposes the number of members cannot exceed 7 elected Councillors (to prevent 'overriding' of full Council) so other "Place-Making" Councillors are recorded as attendees.

M-001 Public Participation

No comments

M-002 Declarations of Interest

None declared.

M-003 Election of Chairman

Proposed V Pecchia } RESOLVED - That Cllr K Hawkins be elected to serve for the
Seconded V Trenchard } (Unanimously) remainder of year 2013 - 14

M-004 Election of Vice-Chairman

Proposed K Hawkins } RESOLVED - That Cllr V Pecchia be elected to serve for the
Seconded S Fremantle } (Unanimously) remainder of year 2013 - 14

M-005 Composition of Committee

Voting Committee = KH, VP, J B-S, P BI, SF, DG, VT
Attendees = SC, PF, NT

M-006 Minutes of Meeting held 23rd April 2013

Proposed D Gledhill } RESOLVED - That the Minutes be formally approved as presented.
Seconded V Trenchard } (Unanimously)

M-007 Matters Arising

- (a) Allotments at Elmhurst are owned by B&NES/CURO and 4 residents. A statement on availability will be requested from B&NES and CURO for inclusion in the forthcoming Bulletin. **MT**
- (b) Useful meeting held with representatives of the Footballers. Foundation and Association. Data requested on the age profiles, local interest and School's Field policy. Advice from a similar exercise in Bridgewater was recommended. The BPC will seek these requirements and then confer with the School.

M-008 Status of River Avon Bridge

- (a) Construction works have commenced and completion by early January 2014 is anticipated.
- (b) Meeting held with the contractors concerning the proposed numerous onto Mill Lane. Advice from local cyclists on these proposals will be sought regarding gates/Mill Lane. **MT**
- (c) Trees planting are proposed and Landscape drawing available – for review when Bridge and footpath are completed. Plantings not proposed until the spring.

M-009 Pavement at Shops

- (a) The BPC Pavement proposals have never reached the officers doing the refurbishment. Cabinet members are dissatisfied and will pursue. **VP**
- (b) A daytime meeting to be arranged with the officer. **MT**
- (c) A quotation from the Bridge contractors to be pursued, for comparison. **KH**

M-010 Place-Making

- (a) Core Strategy
The Inspector has completed his initial determination of the B&NES Housing section and should report back before the end of this year. B&NES is confident of a positive outcome.
- (b) Place-Making Plan
The B&NES proposals for this R1 village are to determine sites for 50 units of housing. There are 4 separate sites (identified in this village's Vision Plan) and B&NES now requires completion of the Toolkit for detailing Character Area / Sense of place etc.
- (c) A copy of this Toolkit has been issued – in hard copy – to all Councillors.
- (d) VP and KH attended a Training Seminar and trialled a section of Batheaston, which took about 1 hour to complete.
- (e) Maps and further descriptive papers were issued by email and hard copies provided for all the Place-Making Team members. Existing Teams may utilise other Councillors and willing residents.
- (f) Analysis of the 4 x Separate potential Housing sites is now required – to a 'tight' schedule – as B&NES needs the completed papers by 21st December 2013.

- (g) Teams were agreed and the timetable for completion is:
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|--|-------------------------------------|
| (i) Complete all visual assessments | Friday 15 th November |
| (ii) All results (handwritten OK) to the Clerk | Monday 18 th November |
| (iii) Usurp HFL Meeting for review | Tuesday 19 th November |
| (iv) Public Meeting to explain? | Wednesday 27 th November |
| (v) PMC to meet as programmed | Wednesday 4 th December |
| (vi) Seek BPC Approval at Meeting | Monday 9 th December |
| (vii) All approved data to B&NES by | Saturday 21 st December |

M-011 Toilet block

- (a) B&NES Cabinet members are reviewing situation of this Block / Car Park / Meadows and deliberations are being advised. **VP**

M-012 Parking

The Estate exercise – thanks to Peter and Neill – was successfully reviewed with B&NWES officers and a number of positive proposals were agreed. These results should be included in the forthcoming Bulletin. **PF**

M-013 Any Other Business

- (a) Post Office
 Now under threat as Central PO is seeking cost savings and has downgraded the Fat Friar facility – but believe that 95% of existing business will remain.
 Salary costs must be reduced, as Central Government has reduced subsidies to the PO.
 A mobile PO facility has been mooted.
 The Postmaster has resigned and the Fat Friar wishes to recover the PO space.
 Central PO has monies to create a new site location – possibly the Toilet Block?
- (b) A Cycle Station at the new Bridge – as in Bath – is to be considered.

M-014 Press Release

- (a) Nothing at this time

M-015 Date of next Meeting: -

Tuesday 19th November 2013 at 7-15 pm in The Rhymes Pavilion (Place-Making only)

Wednesday 4th December 2013 at 7.15pm in the Rhymes Pavilion (Committee Meeting)

Chairman.....Date.....