

Batheaston Parish Council

**Notes of the Neighbourhood Plan Meeting held in
The Rhymes Pavilion on Wednesday 28th May 2014 at 7-15pm**

Present: Cllrs J Beresford-Smith, P Blanking, P Burcombe, V Drew, P Fear, S Fremantle, K Hawkins, V Pecchia, G Riley,
V Trenchard & M Townley (Clerk)

B&NES: Julie O'Rourke

N-001 Introduction

- (a) Each Councillor introduced themselves, with their roles in the Parish Council.
- (b) Julie explained her role in B&NES as the coordinator, and she is, at present, looking after 8 x Parishes. Julie is also working with the Government to "streamline" the entire Neighbourhood Plan (NP) process as it is taking an average 2 years to complete.
- (c) The Meeting had been advertised and it was regretted that there were no members of the public in attendance.

N-002 Core Strategy (CR)

- (a) An NP is an integral part of the Core Strategy (former Local Plans) and ranges alongside the Place-Making plans. A Parish's NP must conform to the limits and standards established in the authority's Core Strategy.
- (b) At this moment the Inspector of the B&NES CR seems satisfied that a target of 13,000 new homes in B&NES is accepted. The Inspector is to continue his Hearing later this June/July.

N-003 A Neighbourhood Plan (NP)

- (a) A 5 x page paper was circulated to all Councillors which explains the NP possibilities.
- (b) Separate sections are suggested which become sub-sections of the overall NP:-

(1)	Housing	The BPC's Place-Making summaries last year are being reviewed and will be issued for consultation this July to all associated residents. The BPC not involved but: May separately consider "Buildings design".
(2)	Green spaces	To identify important spaces in each area of the Parish
(3)	Community Facilities	Upgrade and protection/retention/replacement
(4)	Traffic Calming	Cannot alter speed limits but can consider "calming measures"
(5)	Infrastructure	Broadband, Sewerage and Flooding

- (c) A Parish Council must lead an NP but needs much involvement by Parish electors. As with the vision Plan exercise questionnaires would be issued to most members of each household i.e. 2100+ electors and some young people.
- (d) Julie will email sets of Plan instructions and copies of proposals being progressed by other Parishes.

N-004 Funding

- (a) The Government has funding per Parish of £7,000. Julie will forward the application forms, which take about 4 weeks to process.
- (b) Additional funds of between £7/9,000 are possible from Planning Aid south West.
- (c) A Finances Management Team is recommended.

N-005 Governance

- (a) All meetings must be documented and a master-file recommended. The Approving Inspector will need to see full transparency and involvement by the community.

N-006 NP Process

- (a) The BPC must decide what elements to pursue – as N-003 above.
- (b) These elements to be sub-divided into separate area for consideration.
- (c) Electors must be asked what they:
 - (i) Want to retain, (ii) Want to improve and (ii) Aspirations for the future of this Village
- (d) A Questionnaire to be developed, trialled and then issued to all households
- (e) Results to be analysed and changes/improvements to be developed.
- (f) These developments to be again issued to all households for comments.
- (g) All comments to be reviewed to develop a "master" NP.
- (h) This final Proposal must be issued for approval and at least 51% of returns must be in favour.

N-007 Initiation

- (a) The NPC must review the documents relayed from Julie – the next NPC Meeting is set for Tuesday 10th June.
- (b) The NPC to generate N-006 (a) and (b) for consideration by all Councillors.
- (c) The BPC Meeting on Tuesday 24th June might be able to consider the initial proposals and comment.
- (d) The proposals to be "offered" to all residents at some major event e.g. Opening of the Bridge, or a stall at the Summer Fete?

N-008 Date of next Meeting

The Meeting closed at 8.45pm and next meetings are as proposed in N-007

Email from PF received 29th May 2014.....

Some links following this evenings meeting with Julie

Clutton Neighbourhood Plan website ... good website with link to their initial survey ..

<http://cluttonneighbourhoodplan.info/>

<http://cluttonneighbourhoodplan.info/wp-content/uploads/2014/01/Village-questionnaire-151213-web-version.pdf>

Bishop Sutton (Stowey Sutton) Neighbourhood Plan website .. good website .. well populated

<http://sspcnp.org/>

<http://sspcnp.org/survey-results.asp>

Limpley Stoke & Freshford NP comprehensive website with draft NP available

<http://www.freshfordvillage.com/living-in-freshford/parish-council/neighbourhood-plan>

<http://www.freshfordvillage.com/living-in-freshford/parish-council/neighbourhood-plan/neighbourhood-plan---revised-draft-january-2014>