

**Minutes of the Meeting of the Neighbourhood Plan Committee held
in The Rhymes Pavilion on Tuesday 21st October 2014 at 7-15pm**

Present:- Cllrs P Fear (Chair), P Blanking, P Burcombe, V Drew, S Fremantle, K Hawkins, V Pecchia, G Riley, V Trenchard & M Townley (Clerk)
Apologies:- Cllrs J Beresford-Smith, M Corbett, Carole Bond, Rob Kendall
Non-attendance: S Cast
In attendance:- Cllr T Gazzard and W Beese, J Spinney

N-119 Public Participation

Mr Spinney has expertise in conducting surveys and offered his services to the Neighbourhood Plan project – possibly a survey of users of the new bridge?

N-120 Declarations of Interest

None declared.

N-121 Minutes of Meeting held 26^h August 2014

Proposed K Hawkins } RESOLVED - That the Minutes be formally approved as presented.
Seconded G Riley } (Unanimously)

N-122 Meeting with J O'Rourke

Notes prepared for the meeting held 2nd September at 6.00pm and re-issued with these Minutes.

N-123 Matters Arising

The maps and data required for the Housing Development Boundary issued to B&NES, and accepted.

N-124 Toilet Block & Post Office Outlook

- (a) Still awaiting a draft lease being prepared by B&NES Estate officers for the Toilet block/Car Park/Gardens. BPC approval of this Lease will require a break-clause in the absence of the planning approvals required for the wanted development. **GPC**
- (b) The Post Office is now to move into the George & Dragon and the 6 weeks consultation period ends on 6th November.
- (c) Local Businesses might be interested in this Block but need sight of the proposed lease as (a).
- (d) Cllr Gazzard offered to pursue the Toilet block progress with B&NES **PF/TG**
- (e) A Question on both the Toilet Block and Shop's Pavement will be asked by VD at a next B&NES Cabinet meeting. Questions to be drafted. **PF/VD/GR**
- (f) There is a "Locality" online seminar next week (Tues 28th Oct) about Community Asset Transfers

N-125 Neighbourhood Plan Initiation

- (a) "Think Tank" Data Review
 - i This programme ended 30th September and 266 completed forms received with over 2000 Like, Dislike and Suggestion responses
 - ii There are also 57 volunteers who have left their contact details and might be willing to assist.
 - iii Analysis of the responses to be performed by a sub group of these volunteers.
 - iv A copy of the Analysis might be included as an insert in the Bulletin that is programmed for distribution in the first week of December 2014.
 - v There was a small number of comments which need moderating prior to inclusion with the overall data. **PF**
 - vi Note - All data is traceable back to the original submitted forms being held by the Clerk **MT**
- (b) NP Launch Proposals
 - vii An "open" Meeting to discuss/review the analysis now set for Tuesday 16th December, venue and format of the meeting to be agreed. **PF**
- (c) Communications
 - viii An update promised for the October Mailchimp newsletter, which will be posted to the website.
 - ix A more inclusive Report is promised for the Bulletin – for issue in December **PF**
- (d) Project Resources & Funding.
 - x The next available tranche of Government funding is set for April 2015, bids required early 2015
 - xi Required Pavilion facilities identified, awaiting feedback on preferred projector **SC**
- (e) Neighbourhood Plan documentation
 - xii All papers are being logged –e.g. All the "Think Tank" responses etc.
 - xiii A project plan and timetable must be developed.
- (f) Housing Needs Survey
 - xiv CURO management referred our query back to B&NES, who are also prevaricating.
 - xv CURO employ consultants to complete any surveys and the relevant CURO officer to be identified for appropriate follow-up. **VP/MT**

N-126 Any Other Business

- (a) It was suggested that all prospective candidates for next May's elections should be advised of this Parish Council's "wish list". Candidates are already being canvassed and will need this "list" within the next 2 months. **BPC**
- (b) PBU warmly thanked both PF and MC for the results from the "Think Tank" exercise.

N-127 **Press Release**
(a) Nothing at this time.

N-128 **Date of next Meeting: - PLEASE NOTE CHANGE OF DATE**

WEDNESDAY 10th DECEMBER 2014 at 7.15pm in The Rhymes Pavilion

The 11th November date will probably be FOR an NPC Workshop

Chairman.....Date.....