

Batheaston Parish Council

**Minutes of the Meeting of the Neighbourhood Plan Committee held
in The Rhymes Pavilion on Tuesday 21st JULY 2015 at 7-15pm**

Present: Cllrs R Mimmack (Chair), C Bond, P Burcombe, S Hagen, P Jenner, C McCarthy & M Townley (Clerk)
In attendance: Cllrs N Clutterbuck, H Smallwood and Mr W Beese

N-195 Public Participation

Nothing at this time

N-196 Apologies

Cllrs P Blanking, V Drew, G Riley

N-197 Declarations of Interest

None declared.

N-198 Minutes of Meeting held 16th JUNE 2015

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| Proposed | P Burcombe | } | RESOLVED - | That the Minutes be formally approved as presented. |
| Seconded | C McCarthy | } | (Unanimously) | |

N-199 Matters Arising

- (a) Land Registry paperwork in hand to register the Hardcourt playing area, lower half of the children's playground and Playing Field are owned by BPC.
Papers retrieved and processing by a 'professional' advised. **RM**
- (b) A Meeting of the Bath Preservation Trust attended today and Report will be an Agenda item for BPC Meeting.
- (c) A "Conservation Area Appraisal" recommended at the above meeting, but not required for Batheaston.

N-200 Riverside Project Paper

- (a) Hard copies of the 'Notes' issued by NC was discussed, especially the Recommendations.
- (b) It was confirmed that the B&NES Cabinet Member had approved a Community Asset Transfer (CAT) this March but based on the original Lease Terms. The BPC's legal advice will need a re-appraisal by B&NES if the Lease is to be pursued.
- (c) A Meeting held 8th July with the B&NES Property Officer now offers a 6 month licence for the Toilet block only. 12 month agreement to be sought
Notes of this Meeting issued and are included with these Minutes.
- (d) Toilet Block:
This meeting agreed to pursue a CAT for the block only. To open the Disabled Toilet as a Uni-sex Unit and perhaps the remainder for the Handymen's Storage.
(Cannot be used for a commercial premises as in the Green Belt.)
- (e) Car Park:
Must be retained for parking but use as a park-&-ride facility deplored.
 - (a) The sign to ensure a 3-hour limit is pending a B&NES TRO- due in 2016. An earlier issue to be urged. **RM**
 - (b) Grass cutting to be continued by B&NES but nettles/brambles overgrowth to be sympathetically cut-back by own handymen.
- (f) Gardens:
 - (c) Condition of the Trees needs professional advice, and possibly new trees to be planted.
 - (d) The Gardening Club is to meet in September and discuss whether they are able to assist
- (g) The entire site needs a Strategic Plan to be developed with consideration of risks for the long-term. This Committee to take the lead initiative.

N-201 Meeting with J O'Rourke (B&NES) at 15th September Meeting

- (a) A pre-meeting with Ms O'Rourke agreed to establish how to use her time/presentations etc. **RM/SH**
- (b) The listings of questions from the original Limpley Stoke Plan issued to this meeting.
Now available are all the questions raised by the Vision Plan, the think Tank and Limpley Stoke.
- (c) A working Party to review all Questions to set a programme for Batheaston. Ideally to be completed for the 15th September Meeting. **PBu/CB/PJ**
P Fear and M Corbett to be invited to participate in this working Party. **RM**

N-202 Placemaking Plan Update

- (a) B&NES is now preparing all documentation on the Plans, and Designated Green Spaces, for consideration by the B&NES Council in this Autumn. Further consultations are due after the Council has deliberated.

N-203 NPC's Terms of Reference

- (a) The localism Act will add additional powers and this Committee should have its remit developed further.
- (b) The draft revision to the Terms-of-Reference has been amended (slightly) to reflect this "expansion".
- (c) It was also agreed that – once again – the name should be changed to reflect this extended remit:-

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|----------|-----------|---|---------------|--|
| Proposed | R Mimmack | } | RESOLVED – | That the NPC should be retitled Strategic Planning Committee (SPC) |
| Seconded | S Hagen | } | (Unanimously) | |

N-204 Budget Review

- (a) The financial status of this Committee was appended to the Agenda. All items may be altered if the NPC wishes – but kept within the existing Budget guidelines.
- (b) Members asked to consider what other works might be a substitute and also consider what fundings will be required for 2016-17 before 31st December 2015. **ALL**
- (c) A proposal that the Youth Club be invited to participate in regular Working parties for e.g. Litter Picking, Weeding patrols etc. should be considered.
- (d) Youth Councils have been established elsewhere and provision should be considered. **CB/SF**
The possibility of advice from Cllr Cook to be explored.

N-205 Timetable Review

- (a) This Meeting agreed to keep the timetable as existing.
Additional business can be completed by separate Working Groups and Sub-Committees.

N-206 Any Other Business

- (a) Improvements/landscaping of the cycle path across “Bathampton’s” meadows is being progressed. There is £500 budgeted for this work this year – provided Bathampton match these monies. **CMcC**
- (b) B&NES is now consulting on resurfacing the Canal Footpath. To also resurface the new Cycle Path? **MT**
- (c) The Freeholders Committee has a new Secretary.
A “Thank You” recommended for Michael Tabb and Congratulations proposed to Rob Kendall. **GR**
- (d) Overhanging growth noted at the top of Elmhurst Hill. Owner to be identified for a “remedial” letter. **PBu**
- (e) Should the various Organisations be invited to attend and describe their aims and goals – perhaps a 20 minute slot at the beginning of our meetings?
- (f) Sadie Cox (B&NES Highways Officer) will be invited to address a meeting. **SH/GR**
- (g) An Austrian Pine planted by the Suffragettes – now in the garden of 13 Eagle Park – needs remedial attention and the tree surgeons Report passed round.
The owners are now pursuing quotations and last year the BPC pledged £450 towards these works
- (h) The Chairman’s (GR) July Report was recently published on BREDAC.
A re-format to suit the Local Look (LL) prepared and will be sent to Local Look for comments. **MT**
(Draft submitted and the next deadline is 10th September for any further input.)
- (i) A paper showing the proposed Councillors “Patrol” areas issued for comment. **MT**
An alternative will be prepared for consideration at the BPC meeting 4th August.

N-207 Press Release

- (a) Nothing at this time.

N-208 Date of next Meeting:

Tuesday 15th September 2015 at 7.15pm in The Rhymes Pavilion

Chairman.....Date.....