

**Batheaston Parish Council**

**Minutes of the General Purposes Committee Meeting held  
in The Rhymes Pavilion on 2<sup>nd</sup> December 2014 at 7-15 pm**

**Present:** Cllrs S Fremantle (Chair), J Beresford-Smith, K Eardley, P Fear, K Hawkins, V Pecchia & M Townley (Clerk)

**Apologies:** None

**Non-attendance :** Cllrs L Brass, J Heffer

**Attending:** None

**G-518 Public Participation**

No public in attendance.

**G-519 Declarations of Interest**

None declared

**G-520 Minutes of the Meeting held 14<sup>th</sup> October 2014**

Proposed V Pecchia } RESOLVED that - The Minutes be accepted with the following amendment:-  
Seconded K Hawkins } G-515(a) add .."is done **by the Parish Council** for the..."

**G-521 Matters Arising from above Minutes**

- (a) B&NES quashed the DCC approval of the BNVH Application before the judicial review hearing. The planning officer confirmed that the original Application is now "live" but amendments are possible.
- (b) Both Commemorative Seats now installed, but a resident wants the village Green unit resited.
- (c) The BNG is considering how it might expand their activities.

**G-522 Accounts October/November 2014 - Unaudited**

(a) Accounts cleared by the Internal Auditor – Cllr J Heffer – and figures relate to Budget

	Apr	May	June	July	Aug	Sept	OCT	NOV	
Income	716	1644	1997	1700	1168	676	1268	735	More than Budget
Expenditure	1678	5327	8756	12226	15468	17070	21576	26333	Less than Budget

(b) A reserve list of items should be prepared, to be undertaken if total costs appear likely to be significantly less than budgeted.

(c) Special Payments

CAB £1000; Trees Survey £520; Line Markings £507; Cycle Path Survey £750.

Proposed K Eardley } RESOLVED that The Accounts for October & November, and the Special  
Seconded J Beresford-Smith } - Payments, be recommended to the full Parish Council

**G-523 Toilet Block / Car Park Update**

- (a) Draft heads of terms received Monday 1<sup>st</sup> December, terms agreed by Cllr Belotti.
- (b) Lease will be queried, as there is no "Red line" designation and riparian rights not defined. B&NES to be asked to provide a survey of the walls and trees covered by the proposed lease. **MT**
- (c) Now that B&NES has offered this lease the BPC must urgently consider possible usages. Listing to be prepared for BPC consideration. **MT**  
*(List prepared and under review. To be issued separately before Tuesday 9<sup>th</sup> December 2014)*
- (d) The Think-Tank results will possibly realise more ideas for this centre of the Village. **PF**
- (e) BPC to be invited, immediately, to establish a Working Group of Councillors, and others who had volunteered to help with the Neighbourhood Plan – and had relevant experience in architecture, commercial agent work and project management. That Group should establish early links with Fielden Clegg, and a commercial agency, to develop a robust plan for the development of the Toilet Block and surrounding area. **BPC**
- (f) Letter drafted to B&NES suggesting a contractor might establish Uni-sex toilet. Draft agreed. **MT**  
*Sent Wednesday 3<sup>rd</sup> December.*

**G-524 Bulletin No 33**

- (a) Printed Bulletins received Tuesday evening 2<sup>nd</sup> December. Will be made up into packs for delivery to all Distributors on Wednesday 3<sup>rd</sup> December. **MT**
- (b) The complete Bulletin to be posted to the website next Wednesday 10<sup>th</sup> December 2014. **VP/PF**
- (c) Contributions to be invited from CAB, the Medical Centre and similar public service bodies.

**G-525 Standing Orders - Update**

- (a) Revisions: The first 3 x tranches to be considered separately by Committee members. A slow analysis process but should be completed before next May.
- (b) Financial Regulations: A NALC draft received – but too many errors. ALCA advised and waiting a re-issue before any consideration is possible.
- (c) Petitions: Draft paper reviewed and agreed. Copy attached to these minutes.

**G-526 Wage Awards**

- (a) The National Council (employers and Trade Unions) has settled the Awards – to start 1<sup>st</sup> January 2015
- (b) B&NEES has issued the requirements, which includes a one-off bonus payment at 1<sup>st</sup> December 2014

**G-527 Expenditure Forecast for 2015 - 2016**

- (a) This year there will be a reduction in the Wages total. Propose that the Wages account remain at proposed levels.
- (b) A suggestion to employ an assistant for the Clerk to be considered.

**G-528 Any Other Business**

- (a) Cllr Tabb was thanked for his elegant processing of the environment Study for the Cycle path across Bathampton Meadows.  
Liaison with Bathampton Parish Council continues.

**G-529 Press Release**

- (a) Nothing at this time.

**G-530 Date of Next Meeting**

**Proposed for Tuesday 20<sup>th</sup> January 2015 (Precept considerations)**

**Chairman.....Date.....**