

Batheaston Parish Council

**Minutes of the General Purposes Committee Meeting held
in The Rhymes Pavilion on 17th June 2014 at 7-15 pm**

Present: Cllrs S Fremantle (Chair), K Hawkins, V Pecchia & M Townley (Clerk)

Apologies: Cllrs J Beresford-Smith, L Brass, K Eardley, P Fear, J Heffer,

Attending: None

G-464 Public Participation

No public in attendance.

G-465 Election of Chairman

The BPC has still to determine the GPC members Cllr Fremantle remained Chairman for this Meeting.

G-466 Election of Vice-Chairman

Pending establishment of GPC members by the full Parish Council.

G-467 Declarations of Interest

None declared

G-468 Minute of the Meeting held 29th April 2014

Proposed	V Pecchia	}	RESOLVED that -	The Minutes be accepted as a true record.
Seconded	S Fremantle	}		

G-469 Matters Arising from above Minutes

- (a) Meetings Timetable issued, Electronic notes included in Standing Orders and Place-Making Validation now posted to the website.
- (b) BPC to consider posting the BPC's "Village Hall History" on the noticeboards.
- (c) Outcome of the Replacement Hall's Judicial Review to be investigated. MT

G-470 Accounts April & May 2014 - Unaudited

(a) Accounts cleared by the Internal Auditor – Cllr J Heffer – and figures relate to Budget

	<u>Apr</u>	<u>May</u>
Income	716	1644
Expenditure	1678	5327

(b) Special Payments

External auditor £400

Proposed	V Pecchia	}	RESOLVED that -	The Accounts for April & May, and the Special Payment
Seconded	K Hawkins	}		be recommended to the full Parish Council

(c) Audit

There was no Batheaston resident who wished to peruse the Internally audited accounts
The final papers were posted to the External Auditors on Monday 16th June – before the 23rd June deadline.

G-471 Toilet block / Car Park Update

- (a) Cllr Vito is to prepare drawings for the entire Block. Some drawings were provided by B&NES and additional data to be requested. (*Requested Wednesday 18th June from Ms Hobson*)
- (b) Discussions with B&NES in progress regarding a possible lease of Toilet Block, Car Park, Gardens and Meadow. Progress is slow and to be urged. MT
If the BPC maintains an interest it would need a legal agreement, even if staged over a period of time.

G-472 Gardener's contract

- (a) B&NES has cancelled its Gardening lease for the Batheaston Gardens.
- (b) This Meeting agreed that the Gardener should be retained at half the existing rate.

G-473 Crossing Completion

- (a) The Contractors are still to complete = Fencing, Landscaping and improvements to the newly laid Footpath. Works in progress.
- (b) Landscaping will be as agreed plan, but not until planting time in late Summer.
- (c) A local contractor has offered to line the bridge with a fluorescent vinyl strip.
Trial being arranged for 9.30pm next Tuesday 24th June (after the BPC Meeting).

G-474 Neighbourhood Plan

- (a) Cllr Fear will man a stall at this Saturday's Village Fete – 21st June.
- (b) A questionnaire, for the Fete, was considered but not for issue at this time.
- (c) The Clerk instructed to seek 3 x possible consultants in accordance with the Resolution agreed at the last Meeting of the GPC. MT

G-475 Car Sales Showroom

- (a) Planning officer being pursued to determine what housing is being planned. MT

G-476 Commemorative Seats

- (a) The BPC is dedicated to providing seats to celebrate the Creed family and Douglas Jackson.
- (b) The Creed Family has proposed the wording for "its" plaque and is still researching the number of years that the Family served this Village.
- (c) A site for the "Creed" seat already agreed by the Family and a 'conventional' seat to be installed when the Crossing is opened.
A site for the "Jackson" seat has still to be agreed.

G-477 Standing Orders - Update

- (a) All SOs have been reviewed by the Clerk, in light of relevant NALC Model recommendations (as issued November '13). It was agreed that the order and wording of the current BPC SOs should be kept except where changed to the NALC wording, as required by law or showed advantage.
The "final" proposals to be studied before passing to Cllr Trenchard for proof-reading. **SF**
- (b) The SOs include some legal requirements and the appropriate "Law" references to be researched. **MT**

G-478 Communications

- (a) A working sub-committee recommended to research Twitter/Facebook proposals.
- (b) Stowey Sutton PC uses "Mailchimp" to advise their Bulletins. To be investigated. **VP**
- (c) The BPC committed to producing a Bulletin for issue in the first week of July.
For distribution to all households as usual.
- (d) It would concentrate on the Neighbourhood Plan but include articles that are to be invited from relevant local Organisations, such as the BNVH Trust and the organizers of the alternative approach to a hall in the Church field. **MT**
- (e) The BPC to consider that future Bulletins carry a profile about a local Family.

G-479 Cheque "signature" Mandates

- (a) All Committee chairmen – when elected - to be invited to sign the Bank's mandate.

G-480 Any Other Business

- (a) Bulletin No 32 Issue

G-481 Press Release

- (a) Nothing at this time.

G-482 Date of Next Meeting

Proposed for Tuesday 29th July 2014 (To be confirmed)