

Batheaston Parish Council

**Minutes of the General Purposes Committee Meeting held
in The Rhymes Pavilion on 11th March 2014 at 7-15 pm**

Present: Cllrs S Fremantle (Chair), J Beresford-Smith, K Eardley, K Hawkins, & M Townley (Clerk)

Apologies: Cllr V Pecchia

Attending: Cllrs L Brass, P Fear and Mr D Gledhill

G-432 Public Participation

No statement offered.

G-433 Declarations of Interest

None declared.

G-434 Election of Vice-Chairman

Deferred, as there was no nomination.

G-435 Composition of Committee

As PEC Chairman Cllr L Brass wished to join this Committee.

G-436 Minute of the Meeting held 14th January 2014

Proposed K Hawkins } RESOLVED that - The minutes be accepted as a true record.
Seconded J Beresford-Smith }

G-437 Matters Arising from above Minutes

- (a) B&NES to be asked to consider the Pavilion as the Polling Station for the 3rd April By-Election. **MT**
(Request by email sent Wednesday 12th March)
- (b) Cllr Ward has donated £300 into our bank account. Purpose queried – fro BREDAC or Resurfacing?
(Email 12th March confirmed as intended for BREDAC)

G-438 Accounts December 2013 - Unaudited

(a) *Accounts cleared by the Internal Auditor – Cllr J Heffer – and figures relate to Budget*

	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jly</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	
Income	1804	269	213	884	823	494	1125	1741	1696	(123)	845	<i>Savings</i>
Expenditure	891	3999	3679	7386	10268	8976	9891	12131	15176	19062	16576	<i>Less</i>

(b) Special Payments

BLA Junior Goalposts £500, Garage Rental £337, Seats installation @ £600 for BPC consideration

Proposed K Hawkins } RESOLVED that - The Accounts for January & February, and the Special
Seconded J Beresford-Smith } Payments be recommended to the full Parish Council

G-439 Toilet block / Car Park Update

- (a) Discussions with B&NES in progress regarding a possible lease of Toilet Block, Car Park, Gardens and Meadow. The BPC needs a legal agreement, even if staged over a period of time. **VP**

G-440 Crossing Completion

- (a) The Contractors are still to complete = Fencing, Landscaping and improvements to the newly laid Footpath.
- (b) Cllr Dixon (B&NES) has confirmed that there will be an official opening ceremony.
- (c) A local contractor has offered to line the bridge with a fluorescent vinyl strip – without cost. Samples to be demonstrated at next week's BPC meeting. **LB**

G-441 Pavement at Shops

- (a) A public meeting to explain progress and proposals set for this Thursday 13th March in The Rhymes Pavilion at 7.15pm.
- (b) B&NES has confirmed that available capital monies will be passed to the BPC – providing their preferred Contractor satisfies their requirements. A B&NES approved Project Manager will be engaged.
- (c) The Services drawings are being provided by B&NES so that the contractor can prepare a quotation.
- (d) The attached Resolution to be considered at next week's BPC Meeting – set for 18th March. Cllr Eardley disagreed with this Resolution.

G-442 Neighbourhood Plans – Costs and Opportunities for Grants

- (a) B&NES has just issued comments on the Place-Making Statements prepared by the BPC.
- (b) B&NES has asked that a copy of the Comments be entered onto our Website. **VP/PF**
- (c) The Government has passed Grant monies to B&NES for allocation. This Meeting recommended that the Clerk apply for these Grant monies now.
- (d) The attached Resolution to be considered at next week's BPC Meeting – set for 18th March. Cllr Eardley disagreed with this Resolution.

G-443 Annual Village Meeting – 24th April 2014

- (a) No speakers should be invited but B&NES Julie O'Rourke to be invited to attend for possible queries on Place-Making/Neighbourhood plans.
- (b) The 2 x new Parish Councillors, elected on 3rd April, to be invited to attend – although full Councillors until the "Acceptance" and Register" papers are signed in the Clerk's presence.

G-444 Meetings Timetable – May 2014 to May 2015

- (a) Hard copy issued for comments, and copy attached to these Minutes.

ALL

G-445 AGM Preparation – Tuesday 20th May 2014

- (a) Standing Orders. A copy will be issued to all Councillors for acceptance.
It was agreed that a copy be issued to the Website.
- (b) Assets. A copy will be issued to all Councillors for acceptance.
It was agreed that a copy be issued to the Website.
- (c) Risk Assessment Policy. A copy will be issued to all Councillors for acceptance.
It was agreed that a copy be issued to the Website.

MT/PF

MT/PF

MT/PF

G-446 Any Other Business

- (a) Cllr Eardley asked that Councillors consider having all meetings electronically recorded.

G-447 Press Release

- (a) Nothing at this time.

G-448 Date of Next Meeting

Proposed for Tuesday 29th April 2014 (To be confirmed)