

Batheaston Parish Council

**Minutes of the General Purposes Committee Meeting held
in The Rhymes Pavilion on 9th October 2012 at 7-15 pm**

Present : Cllrs (Chair), J Beresford-Smith, D Gledhill, & M Townley (Clerk)
Apologies: Cllrs S Fremantle, V Pecchia, D Robins
In attendance None

G-298 Election of Chairman

Proposed J Beresford-Smith } RESOLVED – That Cllr K Hawkins be elected to serve provisionally until the
Seconded D Gledhill } (Unanimously) next GPC meeting.
This inability to elect a Chairman requires addressing at the BPC Meeting under "Committees Composition"

G-299 Election of Vice-Chairman

Not possible due to only temporary Chairman's election

G-300 Declarations of Interest

None raised

G-301 Minutes of the Meeting held 7th August 2012

Proposed D Gledhill } RESOLVED – that the Minutes be accepted as presented.
Seconded J Beresford-Smith }

G-302 Matters Arising from the above Minutes.

(a) Still waiting B&NES review of polling stations. An election for Police Commissioner has been declared

G-303 Contributions to B&NES

(a) Pavement

VP advises that a positive statement is due from B&NES in December.

There is a budgeted £3000 available but need sight of any proposals before voting to assist.

(b) Car Park Boom

Damaged in May and B&NES needs £460 to repair. BPC asked for a contribution.

Local organisations are being canvassed for quotations before any commitment.

VP

G-304 Accounts for August & September 2012 – Unaudited

(a) All Accounts cleared by the Internal Auditor - Cllr J Heffer - and figures relate to Budget

Income April £1934, May £1850, June £1500, July = £1411, Aug £590, Sept £2284 surplus

Expenditure April £3022, May £(1233), June £(123) July = £(201) Aug £1670, Sept £(508) loss

(b) Special Payments:

Boom repair £250, 3 x Litter bins £1000

(c) Audit 2011-12

External Auditors cleared the Accounts and results advertised on the noticeboards and Website.

New appointed External Auditors for the next 5 years are Grant Thornton UK LLP

Treasury Bond

Bond at £75,000 matures 21st Dec. The Business Account at end of December should stand at £82,000.

Barclays canvassed for news on further bonds and perhaps a new bond between £40k – 50k might be recommended. Investigations in progress.

MT

Cheque Signatories

Existing signatories are SF, DR, KH and DL. Both SF and DR have retired as Chairmen.

This Meeting recommended that all members of the GPC be signatories.

Proposed J Beresford-Smith } RESOLVED That the Accounts for August /September and the Special Payment
Seconded D Gledhill } be recommended to the full Parish Council.

G-305 Jubilee Accounts Status

(a) Monies are still being collected. Analysis issued and – if all potential receipts are realised the BPC will fund the potential loss of £2300 (£4500 approved in May 2012).

G-306 Code of conduct & Register of Interests

(a) Draft Code of Conduct

This Meeting recommended adoption as recommended by NALC and B&NES Legal Advisor.

(b) Registration of Interests

This Meeting recommended adoption as recommended by NALC and B&NES Legal Advisor.

The Clerk has amended the proposed papers to save hard copy and will seek assurance from the B&NES Legal Advisor that the improved papers are acceptable.

MT

G-307 Standing Orders Updates

(a) Financial Regulations

The Clerk has prepared an "edition" of Regulations melding the NALC recommendation with existing papers.

SF is reviewing and the timetable for issue is next Easter.

SF

G-308 Christmas Bulletin

(a) This Meeting agreed that Bulletin No. 30 should be prepared for distribution in early December.

There has to be mention of the need for active Councillors, and more co-optees always welcome.

G-309 Any Other Business

(a) Nothing at this time.

G-310 Press Release

(a) Nothing at this time.

G-311 Date of Next Meeting

Tuesday 13th November 2012 at 7-15pm in The Rhymes Pavilion (To be confirmed)

Chairman..... Date.....