

# Batheaston Parish Council

## **Minutes of the General Purposes Committee Meeting held in The Rhymes Pavilion on 6<sup>th</sup> September 2011 at 7-15 pm**

**Present :** Cllrs. S Fremantle(Chair), J Beresford-Smith, K Eardley, K Hawkins, V Pecchia, D Robins  
& M Townley (Clerk)

**Apologies:** Full attendance

**In attendance** Cllr M Tabb

### **G-216 Minutes of the Meeting held 19<sup>th</sup> July 2011**

Proposed K Hawkins } RESOLVED – that the Minutes be accepted as presented.  
Seconded K Eardley }

### **G-217 Matters Arising from the above Minutes.**

- (a) Jubilee Event: A weekend of events to be programmed co-chaired by JB-S and PB.  
All Organisations to be invited to participate, and advertised on BREDAC.  
JB-S will contact her Bathampton PC colleague and VP will address the Bathford PC

**MT  
VP/JB-S**

### **G-218 Accounts for March & April 2011 – Unaudited**

- (a) *July & August Accounts cleared by the Internal Auditor Cllr J Heffer and figures relate to Budget*

Income in April	= Increase of £ 477	Expenditure in April	= Reduction of £ 2175
Income in May	= Increase of £ 184	Expenditure in May	= Reduction of £ 2127
Income in June	= Increase of £ 83	Expenditure in June	= Reduction of £ 5150
Income in July	= Increase of £ 83	Expenditure in July	= Reduction of £ 5150
Income in August	= Increase of £ 173	Expenditure in August	= Reduction of £ 11118

Proposed K Eardley } RESOLVED - That the Accounts for July & August 2011 be accepted as  
Seconded K Hawkins } presented.

- (b) Special Payments:

Creed Family Commemorative Seat £400;

Proposed J Beresford-Smith } RESOLVED - That the special Payment be recommended to the full  
Seconded K Eardley } Parish Council.

### **G-219 Standing Orders Review**

- (a) The Working Party submitted reviews of the 2<sup>nd</sup> SO Tranche.  
This Committee recommended a number of changes and the Revised Tranche for adoption by the BPC is attached to these Minutes.
- (b) The Working Party has now completed 13 out of the 32 chapters of model Standing Orders.
- (c) The existing SO on Councillor co-option also attached to these Minutes.

### **G-220 Youth Club Update**

- (a) Grant of £5000 anticipated from Cllr Hartley – must be utilised in this year.
- (b) Cllr Hartley also working to restore all monies dropped this year by B&NES.

### **G-221 Bulletin no 28**

- (a) All Chairmen to advise VP of their input by 20<sup>th</sup> September.
- (b) HFL data will be collated by the Clerk who will also add the listing of Councillors.
- (c) All Organisations to be invited to contribute – BNG already offered an insert.
- (d) All inputs to be advised to DG who hopes to make the bulletin “interesting”.

**VP/KH/SF/DR  
MT  
MT  
DG**

### **G-222 Noxious Weeds in Sports Field**

- (a) Giant Hogweed, Japanese Knotweed and Himalayan balsam identified on the banks of the Brook near the Play Area.  
B&NES has offered to treat this problem at £1100/annum – perhaps for 15 years.
- (b) However, there is no statutory obligation on the BPC or BLA to eliminate those plants and the B&NES proposals are over-elaborate for the terrain in question. Our Gardener – M Hunt – will be asked to quote for spraying the Knotweed this month and de-heading the Hogweed at the same time after notification to the Environment Agency.
- (c) A separate quotation to continue this work, annually until there was no further need, poisoning the hogweed in May and the knotweed in September will also be pursued. SF would seek to survey other nearby properties upstream for the noxious weeds.

**MT  
SF**

### **G-223 P&R – VCB Financial Position.**

- (a) Accounts show approximately £650 available and no outstanding debts.  
These Accounts being audited up to 31<sup>st</sup> January 2011

### **G-224 Meetings Timetable – 2011-12**

- (a) This Meeting agreed to recommend that future timetables should run from May to May.
- (b) A draft NALC Standing Order (20) would require that the Precept be established in January each year.  
This Meeting agreed that perhaps the December full Council Meeting should be deferred to accommodate this requirement, lest the BPC adopt that draft before the end of the year.

**G-225 Councillor Vacancy**

- (a) Now advertised on the noticeboards and the Website. To be added to BREDAC.
- (b) Nominations must be received by noon on Friday 16<sup>th</sup> September.
- (c) The full council Meeting on Tuesday 20<sup>th</sup> September can appoint a “full” councillor and co-opt any other nominees to be Committee members.

**G-226 Any Other Business**

- (a) It was agreed that the Website would carry data only submitted by any Local Organisation which had HQ or a Branch in this Village.
- (b) It was affirmed that all clerk’s correspondence will be by email, and only a few hard copies will be printed for the start of the relevant Meetings,  
The delivery by envelope to cease – except where a Councillor does not have broadband facilities.
- (c) DG is attempting his “Media Training” in the youth club this coming Monday 12<sup>th</sup> September.

**G-227 Press Release**

- (a) Nothing at this time.

**G-228 Date of Next Meeting**

**Tuesday 13<sup>th</sup> December 2011 at 7-15pm in The Rhymes Pavilion**

**Chairman..... Date.....**