

Batheaston Parish Council

**Minutes of the General Purposes Committee Meeting held
in The Rhymes Pavilion on 17th April 2012 at 7-15 pm**

Present : Cllrs S Fremantle(Chair), K Eardley, K Hawkins, D Robins & M Townley (Clerk)
Apologies: Cllrs J Beresford-Smith, V Pecchia,
In attendance Cllr M Tabb

G-264 Declarations of Interest

None raised

G-265 Minutes of the Meeting held 14th March 2012

Proposed K Hawkins } RESOLVED – that the Minutes be accepted as presented.
Seconded D Robins }

G-266 Matters Arising from the above Minutes.

(a) Nothing at this time

G-267 Accounts for January & February 2012 – Unaudited

- (a) *All Accounts cleared by the Internal Auditor - Cllr J Heffer - and figures relate to Budget*
Income in March = Loss of (£ 374) Expenditure in March = Reduction of £ 27660
Income = B&NES processed a payment of £1310 too late to clear the Bank
Expenditure = The Bulletin explains that £22,000 was due to deferred projects – the remainder is 'prudence'.
- (b) Special Payments:
Half-yearly donations to BLA £650, YC £1000 and £500 3rd Evening
+ (Litter Bin £273, Bark £480, Pruning £695 – BLA to reimburse)
- (c) Audit Preparations
Accounts must be "Internally audited" and issued to the External Auditors- Mazars - before 30th June 2012.
Preparations of Accounts, issue of last year's VAT Returns and PAYE Annual Returns in progress.
- Proposed K Eardley } RESOLVED - That the Accounts for March and special Payments be
Seconded K Hawkins } recommended to the full Parish Council.

G-268 Annual Village Meeting – Tuesday 24th April

- (a) Bulletin Issue
Bulletins issued to all Distributors yesterday Monday 16th April.
- (b) Speakers
Confirmed as – Cllr Roger Symonds and Mr Glen Chipp (B&NES) and Mrs Crozier-Smith (Energy Savings Group)
- (c) Discussion Topics
This Meeting agreed that the likely Topics will be:-
1. Update on Improvement of Pavement at the shops;
2. Progress update on providing the river Crossing;
3. Progress with Wiltshire council on reducing HGV Traffic on Bannerdown road;
4. Status of the Study for a P&R East of Bath

G-269 Standing Orders Updates

- (d) Updates of Terms-of-Reference for all Committees
All committees have agreed to keep all existing Terms-of-Reference providing the SOs contain a Statement on delegated Spending Powers – as established at the last BPC Meeting.
- (e) Review of "finalized" Edition
A hard copy of the emailed version will be issued to all GPC Members. **MT**
Comments are required at the next Meeting as all revisions were to be reviewed at the May AGM. **ALL**
- (f) The section on "Financial Regulations" has still to be prepared for review.
Topics must include (a) Financial Regulations; (b) Risk Assessment; (c) Insurance; (d) Protection of Property
All existing "finance" references and NALC Recommendations to be 'gleaned' and issued for comment. **MT**

G-270 Any Other Business

- (g) BLA Status
The B&NES Contractor has failed to complete the Drainage/Reseeding of the Football Playing field.
The BPC gave permission for the use of the Field in July 2010 PROVIDING the legal situation was established by the BLA. This Committee agreed that the resolution is with the BLA's legal team but suggests that VP writes querying whether the incompleteness depends on the weather? Or lack of ability of the contractor?..... **VP**
- (h) The B&NES Electoral Team to confirm that the Pavilion is to be the preferred Polling Station? **MT**

G-271 Press Release

(a) Nothing at this time.

G-272 Date of Next Meeting

Tuesday 19th June 2012 at 7-15pm in The Rhymes Pavilion (To be confirmed)

Chairman..... Date.....