

Batheaston Parish Council

**Minutes of the Annual Meeting of the Batheaston Parish Council
held in The Rhymes Pavilion on Tuesday 1 June 2004 at 7-15 pm**

Present :- Cllrs D Lavington(Chairman), J Abbatt-Hallett, P Blanking, R Bourdon, J Connor, A Creed, P Davis, S Fremantle, L Kingsley, J Moon, D Nokes, D Robins, S Robson, and M Townley (Clerk)
Apologies : Cllr D Jackson, M Johns, C Routh(?), M Veal(?).

In attendance: Mrs J Sheldon

C-658 Declarations Code-of-Conduct

There were no changes to Declarations made since 13th May 2003

C-659 Election of Chairman

Proposed	J Connor	}	RESOLVED –	That, as there were no other nominations, Cllr D
Seconded	D Robins	}	(unanimously)	Lavington be elected to serve for the year 2004-2005

C-660 Election of Vice-Chairman

Proposed	D Lavington	}	RESOLVED –	That, as there were no other nominations, Cllr D Robins
Seconded	J Abbatt-Hallett	}	(unanimously)	be elected to serve for the year 2004-2005

C-661 Co-option of Councillors

A Creed and J Moon were co-opted to the PEC and J Maggs was co-opted to the HFL

C-662 Adoption of Standing Orders

Proposed	S Fremantle	}	RESOLVED –	That the Standing Orders – as amended 7 May 2002 –
Seconded	P Davis	}	(unanimously)	be adopted. (The GPC are to review this year)

C-663 Composition and Membership of Committees

GPC	(7) = R Bourdon, J Connor, P Davis, S Fremantle, D Jackson, D Lavington, D Robins
HFL	(8) = P Blanking, P Davis, M Johns, L Kingsley, D Lavington, D Robins, S Robson, J Maggs
PEC	(8) = J Abbatt-Hallett, A Creed, D Lavington, J Moon, D Nokes, D Robins, C Routh, M Veal

C-665 Council's Representations on Other Bodies

BLA (B'ton Leisure Association)	R Bourdon, P Blanking, J Connor, M Johns.
Youth Club	R Bourdon, A Creed, S Fremantle
BNG (B'ton Neighbourhood Group)	D Nokes, L Kingsley
CPRE	D Nokes
Brave 2	P Davis
Primary School	D Jackson

C-666 Bank Account and Audit Requirements.

Proposed	P Blanking	}	RESOLVED –
Seconded	S Robson	}	(unanimously)

That any two of the Chairmen of the Standing Committees, the Council Chairman and Vice-Chairman are authorised to sign cheques on behalf of the Parish Council.
Until the new Committee Chairmen are all elected – and their signatures deposited at the Bank – the existing signatories must continue.

C-667 Authorisation of Regularly Occurring Amounts

Proposed	J Abbatt-Hallett	}	RESOLVED –
Seconded	S Fremantle	}	(unanimously)

That the Council authorises payments of the following items until the date of the next Annual Parish Council Meeting:-

- (a) Wages and Salaries at rates approved by the Parish Council, and payments to the Inland Revenue
- (b) Contracts made by the Parish Council = Street Lights Maintenance & Power; Water Rates; Garage Rental; Electricity Accounts; Highways Maintenance equipment; Telephone Account.
- (c) Administration costs = Audit Fees; Stationery; Postage; Photocopying; Office Rental; Travel Expenses; Cleaning Supplies.
- (d) Items of Petty Cash not exceeding £50-00

C-668 Minutes of Meeting held 20 April 2004

Proposed	D Nokes	}	RESOLVED
Seconded	P Blanking	}	

- That the Minutes be formally approved as presented.

C-669 Matters Arising from the above Minutes

660(c) Hanging Baskets. 15 Baskets required and 8 Hanging Hooks. The School has been requested to participate but waiting confirmation.

C-670 Receipt of Standing Committee Reports

General Purposes – 27 April 2004

(a)	<u>Youth Workers</u>	The demonstration caravan is meeting each Wednesday evening this month – from 6-30 to 9-00pm. The presence of Councillors would be appreciated.		
(b)	<u>Adult Learning</u>	Visit to a "Mums & Kids" session planned before the end of this month.		
Proposed	D Nokes	}	RESOLVED	- That the Report be accepted as presented.
Seconded	J Connor	}		

SF/DL

20/07/04

C-670 Planning & Environment - 4 May 2004.

- Cont'. (c) Land to Avondale 2 residents commented adversely about the application to build on the land from the Car Sales outlet to the Avondale Hotel.
- (d) Vodafone Mast The proposed application for Mast on Charmydown has not been received.
- (e) Post Office Now resited but the signs installation is dependent on the LBA conditions. The High Street PO owners have a right to appeal against the rejection of the change-of-use refusal.
- (f) Applications Meeting with Planning Head held 12 May and copies of notes attached.
- Speed-up Administration changes are urgently required and proposals already received.
- (g) Training Day Attended by DR and copies of paperwork promised soon.
- (h) Toilets Closures effected already in Bath. Leasing to the Parish Council has been intimated but firm conditions still awaited.
- (j) Affordable Housing Meeting with Somer attended by DL and DR and 17 new dwellings proposed on the Estate. Both B&NES and Community Action have each appointed a Rural Housing Enabler
- Proposed J Abbatt-Hallett } RESOLVED - That the Report be accepted as presented.
Seconded D Nokes }

Highways, Footpaths & Lighting - 11 May 2004

- (k) A36/A46 Link A consortium of local Parish Councils and the CPRE have met twice recently and data exchanges/action plans are in progress. This Council supports this Action Group and offers the (willing) Clerk's assistance with administration, drawings etc.
- (l) High Street Calmings 1. Speed table now installed at the Pedestrian Lights outside the White Lion.
2. S Howell to be asked to pursue the Calmings promised at the Cluster Meeting on 5 February. MT
- (m) Overgrowths Various 'overgrowths' identified and being actioned by own Handymen and M Hunt.
- Proposed L Kingsley } RESOLVED - That the Report be accepted as presented.
Seconded D Nokes }

C-671 Presentation of Unaudited Accounts

- (a) March 2004 & Year End. Last payments for last year received end of May and all data will be reviewed by the GPC at next meeting.
- (b) April 2004 The unaudited figures indicate a shortfall of £15 in Income and a reduction of £408 in Expenditure.
- Proposed R Bourdon } RESOLVED - That the Accounts be accepted as presented.
Seconded J Connor }
- (c) Special Payments for June / July 2004 Youth Workers £1300 quarterly payment.
- Proposed P Blanking } RESOLVED - That the Special Payments be approved
Seconded S Robson } (unanimously)

C-672 Village Design Statement

Copies issued to all Councillors and the Batheaston Society for comments. The BS has promised comments after their 15 July meeting. Would Councillors please annotate their comments and return to the Clerk. ALL

C-673 BLA Report

- (a) Carpet, Curtains and Windows cleaned
- (b) All interior paintwork completed
- (c) 30 tons of topsoil delivered for the Football Pitch but Footballers have failed to spread as promised.
- (d) The land adjacent to the Medical Centre might be utilised for car parking. To be a GPC agenda item.

C-674 Annual Meeting 29 April 2004

- (a) Minutes prepared and circulated. To be added to the next Bulletin - due in July. Copy sent to Police.
- (b) Youth Workers caravan in action as mentioned above in 670 (a).
- (c) No reply from the WCC on comments on Colerne heavy goods traffic. Response to be urged. MT

C-675 Chairman's Report

- (a) Copy of the B&NES employees' "Inside Out" magazine available with the Clerk.
- (b) The B&NES Anti-Smoking poster will be displayed in all noticeboards.
- (c) Precis of the latest Census report issued to all Councillors. To be included in the next Bulletin.
- (d) A copy of the Police Plan Summary available with the Clerk.
- (e) Paper on the programme for the new Community Action Rural Housing Enabler available with all Chairmen

C-676 Clerks Report

- (a) Repairs to the Bypass Bridge are proposed for 2 days commencing 26 July
- (b) A public exhibition of the Local Transport Plan will be held in the Guild Hall 7 June
- (c) The B&NES Safety Officer has asked for "proof" before including Batheaston in the Public Alcohol Ban
- (d) An advert for the Swan Advice Network will be posted in the main noticeboard.

C-677 Press Release

Nothing at this time.

C-678 Date of next Meeting :-

Tuesday 20 July 2003 at 7-15 pm in The Rhymes Pavilion

Chairman..........Date.....*20 July 2003*.....