

Batheaston Parish Council

**Minutes of the Annual Meeting of the Batheaston Parish Council  
held in The Rhymes Pavilion on Tuesday 16<sup>th</sup> May 2006 at 7-15 pm**

**Present :-** Cllrs D Lavington(Chairman), J Abbatt, P Blanking, P Davis, S Fremantle, D Jackson,  
M Johns, L Kingsley, D Nokes, D Robins, S Robson, and M Townley (Clerk)

**Apologies :** Cllrs J Connor, A Creed, C Routh, M Veal(?).

**In attendance:** Mr R Scott

**C-894 Election of Chairman**

Proposed D Nokes } RESOLVED – That, as there were no other nominations, Cllr D  
Seconded J Abbatt } (unanimously) Lavington be elected to serve for the year 2006-2007

**C-895 Election of Vice-Chairman**

Proposed D Jackson } RESOLVED – That, as there were no other nominations, Cllr D Robins  
Seconded S Robson } (unanimously) be elected to serve for the year 2006-2007

**C-896 Co-option of Councillors**

J Moon was co-opted to the PEC.

**C-897 Adoption of Standing Orders**

Proposed M Johns } RESOLVED – That the Standing Orders – as amended 7 May 2002 –  
Seconded J Abbatt } (unanimously) be adopted. (The GPC are to review this year)

**C-898 Composition and Membership of Committees**

GPC (7) = J Connor, P Davis, D Jackson, D Lavington, D Nokes, D Robins

HFL (7) = J Connor, P Blanking, P Davis, M Johns, L Kingsley, D Lavington, D Robins

PEC (7) = J Abbatt, A Creed, D Lavington, J Moon, D Robins, S Robson, C Routh, S Fremantle

The difficulties in filling all required 7 positions per Committee is because, unfortunately, Cllr Veal has only attended one meeting in the past 2 years. This is contrary to the rules governing Parish Councillors and therefore Cllr Veal has, regrettably, forfeited his position on this Parish Council. It was agreed that the Chairman should write accordingly to Cllr Veal, and that the vacancy should be advertised. DL

**C-899 Council's Representations on Other Bodies**

BLA (B'ton Leisure Association) P Blanking, J Connor, M Johns.

Youth Club A Creed, S Fremantle

BNG (B'ton Neighbourhood Group) D Nokes, L Kingsley

CPRE D Nokes

Brave 2 P Davis

Primary School Pending invitation from the Schools Governing Board

ALCA D Jackson and the Clerk

**C-900 Bank Account and Audit Requirements.**

Proposed S Fremantle, Seconded D Nokes

RESOLVED – That any two of the Chairmen of the Standing Committees, the Council Chairman and Vice-Chairman and D Jackson are authorised to sign cheques on behalf of the Parish Council.

Until the new Committee Chairmen are all elected – and their signatures deposited at the Bank – the existing signatories must continue.

**C-901 Authorisation of Regularly Occurring Amounts**

Proposed S Robson } RESOLVED – That the Council authorises payments of the following items until  
Seconded M Johns } (unanimously) the date of the next Annual Parish Council Meeting:-

(a) Wages and Salaries at rates approved by the Parish Council, and payments to the Inland Revenue

(b) Contracts made by the Parish Council = Street Lights Maintenance & Power; Water Rates; Garage Rental; Electricity Accounts; Highways Maintenance equipment; Telephone Accounts, Toilet Facilities.

(c) Administration costs = Audit Fees; Stationery; Postage; Photocopying; Office Rental; Travel Expenses; Cleaning Supplies.

(d) Items of Petty Cash not exceeding £50-00

**C-902 Minutes of Meeting held 21<sup>st</sup> March 2006**

Proposed P Blanking } RESOLVED - That the Minutes be formally approved as presented.

Seconded J. Abbatt }

**C-903 Matters Arising from the above Minutes**

(a) 884(b) Request for 'Planning Decisions Comments' acknowledged but an additional copy had to be forwarded last Thursday 11<sup>th</sup> May.

(b) 884(e) B&NES are still resolving why the Website cannot be accessed on Google.

(c) 890(a) Somer asked for a site meeting at Avoncourt. Waiting date advice.

(d) 882 Enquiry to M Tabb reference possible access to B'down Common for a recreational facility? MT

(e) 891(c) A positive reply to our enquiry re. National Bus re-routing. Changes are promised.

**C-904 Notes of the Annual Village Meeting – 6<sup>th</sup> April**

Heading to drop the word "Council". The next Bulletin to note the residents comments about parking "cut-out" in Catherine Way.

**C-905 Receipt of Standing Committee Reports**

General Purposes – 11<sup>th</sup> April 2006

- (a) Apologies From SF as Family circumstances do not permit involvement in the GPC
- (b) BclP Festival Sub-committee has still to meet and arrangements soon.
- (c) Youth C G Next meet on 7<sup>th</sup> June – Notes issued to all Councillors. The Police have been very active about under-age drink sales from Jones, and poster proposed.
- (d) Office Equipment Analysis prepared for next GPC meeting
  - Proposed D Jackson } RESOLVED - That the Report be accepted as presented.
  - Seconded J Abbott } (Unanimously)
- (e) Clerks Salary the Clerk retired from the room whilst the GPC's recommendation was discussed
  - Proposed S Fremantle } RESOLVED That the Salary should be raised from LC1 22 to LC2 26
  - Seconded D Lavington } From 1 April 06 - 10 x 'For', 1 x Abstention

The Clerk expressed his appreciation for this recognition and his sincere thanks.

Highways, Footpaths & Lighting – 25<sup>th</sup> April 2006

- (f) No 13 Bus Route Un-consulted decision by B&NES to drop the Sunday/Bank Holiday late night service claims to save £20000 (£345 per run). To be challenged. PD
- (g) R'bout Horn Additional height noted but setts to be considered – similar to examples in Wiltshire.
- (h) Hanging Baskets Ordered and due for mounting soon.
  - Proposed D Nokes } RESOLVED - That the Report be accepted as presented.
  - Seconded P Blanking } (Unanimously)

Planning & Environment - 4<sup>th</sup> April 2006

- (g) George & Dragon Photographs returned to the Batheaston Society.
- (j) Parish Plan Programme being established
- (k) Local Plan Report due this month and evidence on Pippards/Hawkers promised but still awaited
- (l) Affordable Homes Somer's additional homes at Avoncourt/Catherine Way have been approved and programme for construction being determined. MT
  - Proposed J Abbott } RESOLVED - That the Report be accepted as presented.
  - Seconded L Kingsley } (Unanimously)

**C-906 Presentation of Unaudited Accounts**

- (a) Past Year ending March 2006

Income exceeded Budget by £293 and Expenditure was less than budget at £5619
- (b) April 2006

The unaudited figures indicate an increase of £1064 in Income and a reduction of £4272 in Expenditure.

  - Proposed S Fremantle } RESOLVED - That the Accounts be accepted as presented.
  - Seconded M Johns } (Unanimously)
- (c) Special Payments for June / July 2005

ALCA £512.54; Allianz £2108.11; BLA £650; Youth club £1000; Mazars £1220.00; Book – A Baker £48

  - Proposed S Fremantle } RESOLVED - That the Special Payments be approved
  - Seconded P Davis } (unanimously)
- (d) Audits 20023// 2003/4; 2004/5 All clearances received last week. .  
Audit papers for 2005/6 approved for passing to the Internal Auditor in Batheaston

**C-907 BLA Report**

- (a) The Footballers desire that the trees be reduced in height, but retained.as a ball barrier. Advice from B&NES arboriculturists requested some 6 weeks ago and being urged. MT
- (b) The BLA asked to reconsider the tarmac area for Skateboarding.

**C-908 Park & Ride Application**

- (a) Responses to the December ES just received (86 days) and evidence of non-interpretation obvious.
- (b) Next sub-committee meeting set for Monday 22<sup>nd</sup> May at 4-30pm to review these notes.
- (c) The Highways Agency are demanding investigations, in excess of what is required for a planning application.
- (d) A resume of BPC costs-to-date attached to these Minutes.
- (e) A separate Section – and legality of the BPCs role – to be investigated. MT

**C-909 Chairman's Report**

- (a) A copy of the recently approved Parish Charter issued to all Cllrs, Note from DJ attached to these Minutes
- (b) Rural Affairs Conference set for 27<sup>th</sup> June. Volunteer requested.
- (c) Bath Preservation Trust Newsletter passed to DR
- (d) Western Riverside Proposals Data passed to DR

**C-910 Clerks Report**

- (a) Proposed Pamphlet from the School – for inclusion in the next Bulletin – circulated for comment
- (b) Status of the Clerk's NVQ application demonstrated – over half completed.

**C-911 Press Release**

Nothing at this time.

**C-912 Date of next Meeting :-**

Tuesday 27<sup>th</sup> June 2005 at 7-15 pm in The Rhymes Pavilion

Chairman..........Date.....27/6/2006