

Batheaston Parish Council

**Minutes of the Annual Meeting of the Batheaston Parish Council  
held in The Rhymes Pavilion on Tuesday 15<sup>th</sup> May 2007 at 7-15 pm**

**Present :-** Cllrs D Lavington(Chairman), J Abbatt, J Beresford-Smith, P Blanking, L Brass, A Creed, P Davis,  
K Eardley, S Fremantle, L Kingsley, D Nokes, D Robins, R Scott, and M Townley (Clerk)

**Apologies :** Cllrs . M Johns, A Wright

**In attendance:** Dist Cllr G Batt

*The Chairman welcomed all Councillors to this new Parish Council, especially the "new" Councillors – and Dist Cllr Gabriel Batt.*

**C-017 Public Participation – Dist Cllr Gabriel Batt**

In the future Gabriel will be looking after Bathford PC's interests with Dist Cllr Martin Veal Batheaston. Gabriel confirmed that all the successful local candidates at the May election were, for a variety of reasons, now broadly opposed to siting a P&R at Lambridge – as indicated in the Conservative election leaflets. He also observed that, from his numerous contacts within his Party Group on B&NES Council, he felt that there was considerable disquiet about Lambridge, and he agreed that the Local Plan and B&NES policies - which specified Lambridge as the P & R site - should be looked at again and, if possible, modified to remove that prescription or to allow for alternative solutions.

**C-018 Acceptance of Office & Register of Interests**

- (a) The recently issued revised Code of conduct was formally adopted by this Parish Council
- (b) All Councillors signed their Acceptance Forms and also the Register of Interests.  
Copies of these papers will be forwarded to the B&NES Authority Solicitor – Vernon Hitchman **MT**
- (c) Amendments to the Standing Orders are being progressed and should be available for consideration at the next full Parish Council Meeting.

**C-019 Election of Chairman**

Proposed	P Davis	}	RESOLVED –	That, as there were no other nominations, Cllr D
Seconded	K Eardley	}	(unanimously)	Lavington be elected to serve for the year 2007-2008

**C-020 Election of Vice-Chairman**

Proposed	D Lavington	}	RESOLVED –	That, as there were no other nominations, Cllr D Robins
Seconded	J Abbatt	}	(unanimously)	be elected to serve for the year 2007-2008

**C-021 Co-option of Councillors**

- (a) If there is vacancy on the full Parish Council then this vacancy will be advertised on the notice boards and the nominations considered and a co-option completed at the next Parish Council Meeting.  
There are no vacancies to be filled – so no need to advertise.
  - (b) Co-option of residents with expertise is permitted – without advertising
- |          |             |   |               |  |
|----------|-------------|---|---------------|--|
| Proposed | S Fremantle | } | RESOLVED –    | That, Vito Pecchai and Chris Routh be invited to serve |
| Seconded | A creed     | } | (unanimously) | on the PEC for the year 2007-2008                      |

**C-022 Composition and Membership of Committees**

General Purposes Committee	(7) = S Fremantle, D Lavington, D Nokes, D Robins, A Wright & Chairmen of PEC and HFL
Highways Footpaths & Lighting	(7) = P Davis, K Eardley, M Johns, L Kingsley, D Lavington, D Robins, R Scott
Planning & Environment Committee	(7) = J Abbatt, J Beresford-Smith, P Blanking, L Brass, A Creed, D Lavington, D Robins,

**C-023 Council's Representations on Other Bodies**

B'ton Leisure Association (BLA)	J Beresford-Smith, P Blanking, M Johns.
Youth Club	A Creed, S Fremantle
B'ton Neighbourhood Group (BNG)	M Johns, L Kingsley
CPRE	R Scott
Brave 2	P Davis
Primary School	Pending invitation from the Schools Governing Board
ALCA	The Clerk
Youth Consultative Group (YCG)	P Blanking, L Kingsley, S Fremantle

**C-024 Bank Account and Audit Requirements.**

Proposed	P Davis	Seconded	A Creed
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RESOLVED – That any two of the Chairmen of the Standing Committees, the Council Chairman and Vice-Chairman are authorised to sign cheques on behalf of the Parish Council.  
Until the new Committee Chairmen are all elected – and their signatures deposited at the Bank – the existing signatories of D Lavington, P Davis, S Fremantle and D Jackson (ALCA Treasurer) must continue.

**C-025 Authorisation of Regularly Occurring Amounts**

Proposed	J Abbatt	}	RESOLVED –	That the Council authorises payments of the following items until
Seconded	D Nokes	}	(Unanimously)	the date of the next Annual Parish Council Meeting: -

19/06/07

- (a) Wages and Salaries at rates approved by the Parish Council, and payments to the Inland Revenue
- (b) Contracts made by the Parish Council = Street Lights Maintenance & Power; Water Rates; Garage Rental; Electricity Accounts; Highways Maintenance equipment; Telephone Accounts, Toilet Facilities.
- (c) Administration costs = Audit Fees; Stationery; Postage; Photocopying; Office Rental; Travel Expenses; Cleaning Supplies.
- (d) Items of Petty Cash not exceeding £50-00

**C-026 Minutes of Meeting held 27th March 2006**

Proposed J Abbatt } RESOLVED - That the Minutes be formally approved as presented.  
 Seconded L Kingsley }

**C-027 Matters Arising from the above Minutes**

- (a) C-005 (h) Follow-up letter concerning a site meeting on the river Footpath still to be sent. DL
- (b) C-007 (b) There are no grants available for the Trees removal. Footballers might have to cease use of the field because of poor pitch condition.
- (c) ALCA Councillor Training Courses : 13<sup>th</sup> June = J Beresford-Smith, K Eardley  
 30<sup>th</sup> Sept. = R Scott (if unable to get to 13<sup>th</sup> June)

**C-028 Receipt of Standing Committee Reports**

Planning & Environment - 3<sup>rd</sup> April 2007

- (a) Toilet Block Letters sent to Property Services querying Toilet Gates and Ch Supt Pinkney about proposed use of CCTV unit in the Car Park / Gardens
- (b) Local Development Framework Undergoing radical change and B&NES has issued the "Statement of Community Involvement" The new Planning / Transport Head – David Trigwell – is very much in favour of robust early consultation.  
 (Replaces local Plan) This Parish has also been invited to consult with neighbouring Authorities = Wiltshire, South Gloucester and North Somerset.

Proposed J Abbatt } RESOLVED - That the Report be accepted as presented.  
 Seconded A Creed } (Unanimously)

Planning & Environment - 8<sup>th</sup> May 2007

- (c) Damson Orchard Works "in progress" and letter to D Trigwell required about the 106 Agreement. DL
- (d) St Catherines Licence This Parish's protest not accepted but we are called as a St Catherine's Meeting witness. Progress meeting this Thursday at "Sandybanks", 6-30pm, and our witness must be named to the licensing authority by 19<sup>th</sup> May. SF or KE
- (e) "Green Cottage" Rejection by the Planning Officer used this Council's arguments about over-development in the Green Belt.
- (f) New Local Plan Should be cleared this June but only "live" for ¾ years  
 The LDF is 'on deposit' – amendments proposed by this Council have been adopted.

Proposed J Abbatt } RESOLVED - That the Report be accepted as presented.  
 Seconded D Nokes } (Unanimously)

General Purposes – 14<sup>th</sup> April 2007

- (g) Standing Orders Amendments in progress.
  - (h) Clerk's NVQ Will now be progressed in anticipation of application for Quality Parish Council status.
- Proposed D Nokes } RESOLVED - That the Report be accepted as presented.  
 Seconded P Blanking } (Unanimously)

Highways, Footpaths & Lighting.

- (j) Nothing to add to previous minutes. On Monday 14<sup>th</sup> May a gypsy caravan with by 2 horses pulled into the Car Park for some 3 to 4 hours. Same horses now grazing on Solsbury Hill?

**C-029 Presentation of Unaudited Accounts**

(a) April 2007

The unaudited figures indicate an increase of £211 in Income and a reduction of £1150 in Expenditure.

Proposed D Nokes } RESOLVED - That the Accounts be accepted as presented.  
 Seconded L Brass } (Unanimously)

(b) Special Payments for May / June 2007

Youth club £1000; BLA £650; ALCA Subs £533.15; Annual Insurance £2172.89; Mountain Bike course £200; Youth Shelter £300; Hanging Baskets £1000 (see (c) below).

Proposed L Brass } RESOLVED - That the Special Payments be approved  
 Seconded S Fremantle } (unanimously)


(c) Proposed D Lavington } RESOLVED That Hanging Baskets should be installed by B&NES at a  
 Seconded P Blanking } total cost of £1000 11 x 'For' & 2 'Abstained'  
 Proposed S Fremantle } Amount of Amendment - That the costs be reduced to £1000  
 Seconded J Abbatt } £1600 8 x 'For' & 1 x 'Against'

(d) Audit

All Accounts data for 2006-07 passed to the Internal Auditor on Monday 14<sup>th</sup> May. To be completed by June. Then opened to all residents before sending to external auditors – Mazars – before end of August.

**C-030 BLA Report**

- (a) Mountain bike course initiated – with additional soil.
- (b) The football Association has rejected the football field and some £6000 is necessary to renovate. Grants to be pursued.
- (c) New football nets and posts available but in storage at this time.
- (d) Permission granted for snacks etc. to be dispensed.  
 New climbing Frame needs "warning notice" about age-usage. Obtained and to be fixed by Warden.

 19/6/07

