

Batheaston Parish Council

**Minutes of the Annual Meeting of the Batheaston Parish Council  
held in The Rhymes Pavilion on Tuesday 12<sup>th</sup> May 2009 at 7-15 pm**

**Present :-** Cllrs D Lavington(Chairman), J Beresford-Smith, P Davis, K Eardley, M Johns, L Kingsley, M Willard,  
D Robins, V Trenchard, and M Townley (Clerk)

**Apologies :** Cllrs. P Blanking, L Brass, A Creed, S Fremantle, V Pecchia, A Wright

**In attendance:** Mr P Martins

**C-246 Election of Chairman**

Proposed P Davis }  
Seconded M Johns } **RESOLVED –** That, as there were no other nominations, Cllr D  
(unanimously) Lavington be elected to serve for the year 2009-2010

**C-247 Election of Vice-Chairman**

Proposed D Lavington }  
Seconded P Davis } **RESOLVED –** That, as there were no other nominations, Cllr D Robins  
(unanimously) be elected to serve for the year 2009-2010

**C-248 Co-option of Councillors**

Proposed D Lavington }  
Seconded L Kingsley } **RESOLVED –** That, Mr G Hawkins be invited as a co-optee to the HFL  
(unanimously) Committee for the remainder of this Council's term  
Proposed D Lavington }  
Seconded M Johns } **RESOLVED –** That, Chris Routh be invited as co-optee to serve on the  
(unanimously) PEC and Peter Martins be invited as co-optee to serve  
on the HFL for the year 2009-2010

**C-249 Amendment and Adoption of Standing Orders.**

No amendments proposed  
Proposed K Eardley }  
Seconded D Robins } **RESOLVED –** That the Standing Orders shall be adopted as amended  
(unanimously) last year.

**C-250 Composition and Membership of Committees**

General Purposes Committee (7) = J Beresford-Smith, P Davis, S Fremantle, D Lavington V Pecchia, D Robins, A  
Wright, G Hawkins, G Hawkins (Co-optee)  
Highways Footpaths & Lighting (7) = P Davis, K Eardley, M Johns, L Kingsley, D Lavington, D Robins, M Willard.  
P Martins (Co-optee)  
Planning & Environment (7) = P Blanking, L Brass, A Creed, D Lavington, V Pecchia, D Robins, V Trenchard.  
Committee C Routh (Co-optee)

**C-260 Council's Representations on Other Bodies**

B'ton Leisure Association (BLA) J Beresford-Smith, P Blanking, M Johns.  
Youth Club A Creed, K Eardley, P Martins  
B'ton Neighbourhood Group (BNG) M Johns, L Kingsley, J Beresford-Smith  
CPRE V Trenchard (*R Wilkins advised by email*)  
Brave 2 P Davis  
Primary School Pending invitation from the Schools Governing Board  
ALCA The Clerk  
Youth Consultative Group (YCG) D Lavington, P Blanking, L Kingsley, S Fremantle  
Bath Preservation Trust D Robins

**C-261 Bank Account and Audit Requirements.**

Proposed J Beresford-Smith Seconded K Eardley  
**RESOLVED –** That any two of the Chairmen of the Standing Committees, the Council Chairman and Vice-  
(Unanimously) Chairman are authorised to sign cheques on behalf of the Parish Council.  
Until the new Committee Chairmen are all elected – and their signatures deposited at the Bank  
– the existing signatories of D Lavington, P Davis, S Fremantle, D Robins must continue.

**C-262 Authorisation of Regularly Occurring Amounts**

Proposed P Davis }  
Seconded J Beresford-Smith } **RESOLVED –** That the Council authorises payments of the following  
(Unanimously) items until the next Annual Parish Council Meeting: -  
(a) Wages and Salaries at rates approved by the Parish Council, and payments to the Inland Revenue  
(b) Contracts made by the Parish Council = Street Lights Maintenance & Power; Water Rates; Garage Rental; Electricity  
Accounts; Highways Maintenance equipment; Telephone Accounts, Toilet Facilities.  
(c) Administration costs = Audit Fees; Stationery; Postage; Photocopying; Office Rental; Travel Expenses; Toilet materials &  
Power; Cleaning Supplies.  
(d) Items of Petty Cash not exceeding £50-00

**C-263 Minutes of Meeting held 24<sup>th</sup> March 2009**

Proposed L Kingsley }  
Seconded J Beresford-Smith } **RESOLVED –** That the Minutes be formally approved as presented.  
(Unanimously)

**C-264 Matters Arising from the above Minutes**

Nothing raised

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**C-265 Receipt of Standing Committee Reports**

Planning & Environment - 31<sup>st</sup> March 2009

- (a) Still waiting B&NES decisions on Starfall Farm, Fosse House and Hawkers Yard
  - (b) Westerleigh Farm Application refused
  - (c) CCTV unit in the Gardens still not linked to Bath Control Centre. DL
  - (d) Waiting inquiry details into comments on the LDF Core Strategy
- Proposed V Trenchard } RESOLVED - That the Report be accepted as presented.  
Seconded K Eardley } (Unanimously)

General Purposes - 20<sup>th</sup> April 2009

- (e) An alternative quotation for the Annual Insurance pursued, reviewed by an independent Insurance expert and recommended by the GPC. This meeting agreed to adopt and also accept the 3-year offer from Norwich Union.
  - (f) This Council's offer to part-fund an additional evening opening of the Youth Club was budgeted for 2 years. The Risk Assessment needs fine-tuning but this meeting agreed to fund this project subject to review in 12 months time.
- Proposed K Eardley } RESOLVED - That the budgeted £6000 be offered to support a Tuesday  
Seconded M Johns } opening of the Youth Club. 8 x "For" and 1 x "Abstention"  
Proposed K Eardley } RESOLVED - That the Report be accepted as presented.  
Seconded D Robins } (Unanimously)

Highways, Footpaths & Lighting - No meeting = updates only.

- (g) The installation of works to introduce 20mph limits has commenced. At last.

**C-266 Presentation of Unaudited Accounts**

March 2009

- The unaudited figures reviewed by the GPC but indicate an increase of £1598 in Income and a reduction of £25021 in Expenditure.
- Proposed L Kingsley } RESOLVED - That the Accounts be accepted as presented.  
Seconded K Eardley } (Unanimously)
- (b) Special Payments for May / June / July 2009  
Annual Insurance £1804; Annual ALCA Subs £564; Knotweed Suppression £450; Youth Club £6000; BVP Report Printing £1000
- Proposed M Johns } RESOLVED - That the Special Payments be approved.  
Seconded K Eardley } (Unanimously)
- (c) Audit - Accounts 2008 - 09  
All Accounts data for 2008-09 are now prepared and this Meeting approved issue to the Internal Auditor. To be passed to the Internal auditor on Tuesday 19<sup>th</sup> May. To be completed by mid-June. Then opened to all residents before sending to external auditors - Mazars - by 30<sup>th</sup> June 2009.

**C-267 BLA Report**

- (a) A meeting to progress the Government grant of £30000 for Play Finder Equipment set for 11<sup>th</sup> June.
- (b) Resolution of the Football Leagues pitch size still in progress.
- (c) Refurbishment of the Pavilion kitchen being pursued.

**C-268 Youth Consultative Group Update**

- (a) Next meeting to be established for late in June - provided the Police and School can attend. MT

**C-269 Park & Ride Application**

- (a) The B&NES Planning consultant today declared that he "is mindful to recommend the Meadows P&R site, and remit to Secretary of State for approval"
- (b) The B&NES Development Control Committee (DCC) meets next Wednesday at 2.00pm in the Guild Hall.
- (c) A leaflet to recommend attendance to be considered for distribution to all households DR/PD/PM
- (d) Article about (b) posted on BREDAC
- (e) A copy of this Council's "Call-in Letter" to the Secretary of State issued to all Councillors. Was posted Wednesday 13<sup>th</sup> May.
- (f) A copy of this Council's "Grounds for Refusal" issued to all Councillors. Was posted to all B&NES Planning Committee members and substitutes on Thursday 14<sup>th</sup> May.

**C-270 Parish Vision Plan Progress**

- (a) Draft copy issued to the 4 x BPC Chairmen and BVP committee members. Intention is to print in June for issue to all households
- (b) Issue to random selection of homes recommended for comments. VT

**C-271 Chairman's Report**

- (a) Events Diary for all Bath's Museums available from DL
- (b) Newsletter from the Bath Preservation Trust passed to DR
- (c) An Age Concern pamphlet on "Walk for Health" to be passed to P Giles.
- (d) Somer Trust magazine available from DL
- (e) "Direct Councils" magazine available from DL

**C-272 Clerks Report**

- (a) Listing of all nominations for the MEP elections on 4<sup>th</sup> June issued to all Councillors and the noticeboards.



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