

Batheaston Parish Council

**Minutes of the Annual Meeting of the Batheaston Parish Council
held in The Rhymes Pavilion on Tuesday 11th May 2010 at 7-15 pm**

Present :- Cllrs D Lavington(Chairman), J Beresford-Smith, P Blanking, L Brass, A Creed, K Eardley, S Fremantle, K Hawkins, V Trenchard, and M Townley (Clerk)

Apologies : Cllrs. R Clist, M Johns, V Pecchia, D Robins, M Willard(?)

In attendance: Mr J Heffer, Mr M Tabb

C-364 Election of Chairman

Proposed	S Fremantle	}	RESOLVED –	That, as there were no other nominations, Cllr D
Seconded	V Trenchard	}	(unanimously)	Lavington be elected to serve for the year 2010-2011

C-365 Election of Vice-Chairman

Proposed	D Lavington	}	RESOLVED –	That, as there were no other nominations, Cllr D Robins
Seconded	A Creed	}	(unanimously)	be elected to serve for the year 2010-2011

C-366 Co-option of Councillors

Proposed	K Hawkins	}	RESOLVED –	That, Mr Jeremy Heffer be invited as a co-optee to the
Seconded	K Eardley	}	(unanimously)	PEC Committee for the remainder of this Council's term
Proposed	K Hawkins	}	RESOLVED –	That, Mr Michael Tabb be invited as a co-optee to the
Seconded	K Eardley	}	(unanimously)	HFL Committee for the remainder of this Council's term

C-367 Amendment and Adoption of Standing Orders.

No amendments proposed

Proposed	K Hawkins	}	RESOLVED –	That the Standing Orders shall be adopted as amended
Seconded	A Creed	}	(unanimously)	last year.

C-368 Composition and Membership of Committees

General Purposes Committee	(7) =	J Beresford-Smith, K Eardley, S Fremantle, D Lavington V Pecchia, D Robins, M Willard
Highways Footpaths & Lighting	(7) =	M Willard., R Clist, M Johns, K Hawkins, D Lavington, D Robins, M Tabb (Co-optee)
Planning & Environment Committee	(7) =	P Blanking, L Brass, A Creed, D Lavington, V Pecchia, D Robins, V Trenchard. J Heffer (Co- optee)

C-369 Council's Representations on Other Bodies

B'ton Leisure Association (BLA)	J Beresford-Smith, P Blanking, M Johns.
Youth Club	A Creed, P Blanking, K Eardley
B'ton Neighbourhood Group (BNG)	M Johns, J Beresford-Smith
CPRE	V Trenchard
Valley Parishes Alliance	D Lavington, D Robins
Primary School	Pending invitation from the Schools Governing Board
ALCA	The Clerk
Youth Consultative Group (YCG)	D Lavington,
Bath Preservation Trust	D Robins

C-370 Bank Account and Audit Requirements.

Proposed J Beresford-Smith Seconded L Brass

RESOLVED – That any two of the Chairmen of the Standing Committees, the Council Chairman and Vice-Chairman are authorised to sign cheques on behalf of the Parish Council.

Until the new Committee Chairmen are all elected – and their signatures deposited at the Bank – the existing signatories of D Lavington, S Fremantle, D Robins must continue.

Monthly Accounts will be internally audited by R Clist. Final year accounts to be audited by an independent Internal auditor before passing to the External Auditors (as appointed by the Government).

C-371 Authorisation of Regularly Occurring Amounts

Proposed	J Beresford-Smith	}	RESOLVED –	That the Council authorises payments of the following
Seconded	S Fremantle	}	(Unanimously)	items until the next Annual Parish Council Meeting: -

- (a) Wages and Salaries at rates approved by the Parish Council, and payments to the Inland Revenue
- (b) Contracts made by the Parish Council = Street Lights Maintenance & Power; Water Rates; Garage Rental; Electricity Accounts; Highways Maintenance equipment; Telephone Accounts, Toilet Facilities.
- (c) Administration costs = Audit Fees; Stationery; Postage; Photocopying; Office Rental; Travel Expenses; Toilet materials & Power; Cleaning Supplies.
- (d) Items of Petty Cash not exceeding £50-00

C-372 Minutes of Meeting held 23rd March 2010

Proposed	L Brass	}	RESOLVED	- That the Minutes be formally approved as presented.
Seconded	K Eardley	}	(Unanimously)	

C-373 Matters Arising from the above Minutes

- (a) Data from the village Hall Trustees circulated to all Councillors after the Annual Meeting on 22nd April 2010.

Handwritten signature

C-374 Receipt of Standing Committee Reports

Planning & Environment - 30th March & 4th May 2010

(a) All objections to the proposed School Hall Construction site resolved.

The PC's Acceptance letter circulated to all Councillors.

Copy of B&NES responses added to these Minutes.

Proposed P Blanking } RESOLVED - That the Report be accepted as presented.

Seconded K Eardley } (Unanimously)

General Purposes - 13th April 2010

(b) Waiting advice from the Police for the next Youth Consultative meeting

(c) The Website is still being developed - now pending Administrator access only

Proposed D Lavington } RESOLVED - That the budgeted £6000 be offered to support a Tuesday

Seconded K Eardley } opening of the Youth Club. 8 x "For" and 1 x "Abstention"

Highways, Footpaths & Lighting - 20th April 2010

(d) Letter of complaint about the poor Officers service sent to Cllr Gerrish on 25th April. Waiting reply.

Copy attached to these minutes.

C-375 Presentation of Unaudited Accounts

(a) March 2010

The unaudited figures reviewed by the GPC but indicate:-

An increase of £1382 in Income and a reduction of £9733 in Expenditure - all versus Budget.

Proposed K Hawkins } RESOLVED - That the Accounts be accepted as presented.

Seconded A Creed } (Unanimously)

(b) Special Payments for May / June / July 2010

Annual Insurance £1870; Annual ALCA Subscription £490, LCR subscription £25; Int. Auditor £150

Proposed L Brass } RESOLVED - That the Special Payments be approved.

Seconded S Fremantle } (Unanimously)

(c) Audit - Accounts 2009 - 10

All Accounts data for 200-10 prepared and this Meeting approved issue to the Internal Auditor, for completion by mid-June.

Then opened to all residents before sending to external auditors - Mazars - by 30th June 2009.

C-376 BLA Report

(a) Grand Opening of the Play Area - with new items of equipment - set for this Saturday 15th May.

(b) After use of the Playing field for the School Hall construction site, the entire Field will be reinstated with necessary drainage.

(c) Refurbishment of the changing rooms proposed and the field will then be adequate for senior matches. To be advised in next Bulletin.

C-377 Park & Ride Progress

(a) The Judge is to decide on the 2 x Judicial Reviews in next 2/3 months.

Then the Hearing(s) could be a further 12 months.

(b) Need for funds for the above reviews still required and being pursued eg Garden Auction at SF's on 6th June 2.00 to 5.00pm.

(c) A Fund Raising event hosted by all the involved PCs to be considered.

C-378 Parish Vision Plan Progress

(a) The Plan is a "vision" only and all suggestions are for investigation - not obligatory.

(b) The Plan has been analysed and each Committee will progress their particular proposals.

C-379 Approval of VPA Draft Constitution

(a) The draft circulated was dated 1st April.

A revised version dated 27th April to be circulated by email and comments invited to DL within a week. ALL

C-380 Agenda Items for B&NES/ALCA Liaison Meeting - 9th June 2010

(a) Listing circulated and any additional suggestions to be advised to the Clerk.

ALL

C-381 Chairman's Report

(a) "Thank-you-for-Donations" letters received from M Plenty and the Thursday Club

(b) Magazines available from DL = "Councils Direct", "Police Update", "Somerset Times" & "Larkhall programme"

C-382 Clerks Report

Nothing at this time.

C-383 Press Release

Nothing at this time.

C-384 Date of next Meeting :-

Tuesday 15th June 2009 at 7-15 pm in The Rhymes Pavilion

Chairman..........Date 15/6/2010