

Batheaston Parish Council

**Minutes of the Meeting of the Batheaston Parish Council held in
The Rhymes Pavilion on Tuesday 25th June 2013 at 7-15 pm**

Present :- Cllrs K Hawkins (Chair), P Blanking, P Burcombe, L Brass, P Fear, S Fremantle, D Gledhill, J Heffer, G Riley, M Tabb and M Townley (Clerk)

Apologies: Cllrs J Beresford-Smith, S Cast, K Eardley, D Lavington, M Johns, B Martin, V Pecchia, V Trenchard

Attending: None

C-713 Declarations of Interest

P Burcombe is a Committee member of both the Youth Club and the BLA.

C-714 Minutes of Meeting held 21st May 2013

Proposed P Burcombe } RESOLVED – That the Minutes be formally approved as presented.
Seconded P Blanking } (Unanimously)

C-715 Matters Arising from the above Minutes

(a) Meeting held with the CEO of Wiltshire last Monday 17th June concerning HGV traffic on Bannerdown Road. Notes will be issued. **PBI/MT**

C-716 Report from General Purpose Committee (Cllr Hawkins)

(a) Nothing to add the Minutes dated 18th June 2013.

C-717 Report from Highways, Footpaths & Lighting Committee (Cllr Heffer)

- (b) A proposed Agenda for the Cluster Meeting was considered and approved for issue.
- (c) Parking problems in the village are now so serious that this Meeting agreed that it should be an Agenda item for each Committee.
A small working Group to be established by the HFL and the BPC's proposals to be advised to B&NES management, instead of waiting for non-attending contacts. **JH**
- (d) Notes on Bannerdown Road Meeting as C-715(a)

C-718 Report from Planning & Environment Committee (Cllr Brass)

(e) The B&NES DCC Meeting unanimously approved the Replacement Village Hall on 7th June 2013.

C-719 Report from Village Centre Committee (Cllr Hawkins)

- (f) A meeting with B&NES officers met on-site this Monday 24th June, for an update on the Bridge Crossing. Completion target date is now November 2013 but the promised "early" consultation has been ignored. This Meeting authorised a strong protest to be made to the officers concerned. **MT**
(Advised Wednesday 26th June that drawings will be forwarded, and that construction works due at end of July – for completion by end of November)
- (g) Pavement at Shops. Will reiterate, again, the need for an early consultation on the design – and included as an Agenda item for the Cluster Meeting.
(Advised Wednesday 26th June by Steve Froggatt – of drawings (completed March 2012) and timetable)
- (h) Neighbourhood Plan. A listing of the Team members from the Parish Council considered and agreed. A list of residents' names that have volunteered to assist is also being compiled for consideration by the newly formed committee.
- (i) The proposed meeting with B&NES and Government official has been deferred from Saturday 29th June and a new meeting date will be advised after 8th July 2013. **VP**
- (ii) The above Meeting will develop a programme for BPC consideration;
- (iii) The next BPC meeting on 6th August should determine future progress and actions.
- (j) The Colerne PC has organised an exploratory meeting, concerning Neighbourhood plans etc, with neighbouring PCs for next Wednesday 3rd July at 11.00am. LB might accompany the Clerk. **LB/MT**

C-720 Presentation of Unaudited Accounts for May 2013 (Clerk)

(a) Accounts - All Accounts cleared by the Internal Auditor - Cllr J Heffer - and figures relate to Budget

	<u>April</u>	<u>May</u>	
<u>Income</u>	£1804	£ 269	Savings to budget
<u>Expenses</u>	£3891	£3999	Less than budget

(b) Special Payment Recommendations

External Auditors £400; Youth Club £1000

(c) Audit 2012 - 2013

- (i) The non-Parish Council Auditor has cleared the Accounts for the year ending 31st March 2013.
- (ii) The Accounts to be signed off at this Meeting.
- (iii) The Governance procedures – as established in 2011 – are approved to continue
- (iv) Item (i) has now been advertised to all residents as open for inspection, and copies can be provided.
- (v) All Account details (as internally audited) to be forwarded to the External Auditor – Grant Thornton – before 30th June 2013 deadline.

Proposed J Heffer } RESOLVED – The Accounts, Special Payments and Audit for 2013-14
Seconded L Brass } (Unanimously) are approved.

C-721 B&NES/ALCA Liaison Meeting Report

(a) Notes of the Meeting issued to all Councillors at this Meeting.

- (b) Of some significance was the Item on the "Paperless Meeting".
A Parish Council now conducts all meetings using projector/screen /laptop power-point presentations only.
DG volunteered to use own equipment as a demonstration. **DG**

C-722 **BLA Report**

- (a) A meeting with the BLA/BPC has had to be postponed, and will be rearranged after the 8th July. **VP**

C-723 **Chairman's Report**

- (a) Cllr Ward has offered a £300 grant to BREDAC. Monies can be transferred via the BLA.
(b) Cllrs Veal and Batt to, perhaps, be able to offer grant assistance for a power-point projector/screen and laptop? **GB/MV**
(c) It was confirmed that if B&NES replace any missing Litter Bins that they would be unable to empty them, as previously.

C-724 **Clerks Report**

- (a) Nothing at this time

C-725 **Press Release**

- Nothing at this time

C-726 **Date of next Meeting: -**

Proposed Tuesday 6th August 2013 at 7.15 pm in The Rhymes Pavilion

Chairman.....Date.....