

Batheaston Parish Council

Minutes of the Annual Meeting of the Batheaston Parish Council held in The Rhymes Pavilion on Tuesday 24th May 2011 at 7-15 pm

Present :- Cllrs J Beresford-Smith, P Blanking, L Brass, A Creed, K Eardley, S Fremantle, D Gledhill, J Heffer,
D Lavington, V Pecchia, G Riley, D Robins, M Tabb and M Townley (Clerk)

Apologies : Cllr V Trenchard

In attendance: Mrs M Johns, T Davies

C-486 Acceptance of Office & Register of Interests

- (a) The attending elected Councillors signed their Acceptance Forms and also the Register of Interests. Copies of these papers will be forwarded to the B&NES Solicitor – Vernon Hitchman.

C-487 Adoption of Code-of-Conduct and Standing Orders.

- (a) The papers presented in the Councillors folders are accepted at this time.

C-488 Election of Chairman

Proposed	J Heffer	}	That Cllr D Lavington be	RESOLVED – That Cllr V Pecchia be appointed
Seconded	K Eardley	}	appointed Chairman	as Chairman for the Term 2011 – 2012
Proposed	S Fremantle	}	That Cllr V Pecchia be	7 x “For” Cllr Pecchia
Seconded	D Robins	}	appointed Chairman	

Cllr Vito paid very warm appreciation for all the work that his predecessor – Cllr David – had achieved in his 12 years as Council Chairman.

There is a considerable wealth of talent in this Council which can only help improvements in this Village.

C-489 Election of Vice-Chairman

There was no volunteer for this position. To be elected at next meeting.

C-490 Co-option of Councillors

Proposed	V Pecchia	}	RESOLVED –	That, Mr Kevin Hawkins be elected as a full Council
Seconded	S Fremantle	}		member for the term 2011-12.
				7 x “For”, 4 x “Against”, 2 x “Abstained”
Proposed	V Pecchia	}	RESOLVED –	That, Mrs Margaret Johns be invited as a co-optee to the
Seconded	D Lavington	}	(unanimously)	HFL Committee for the term 2011-12

C-491 Composition and Membership of Committees

General Purposes Committee	(7) =	SF, KE, DL
Highways Footpaths & Lighting	(7) =	MTa, KH, MJ, JH, JB-S
Planning & Environment Committee	(7) =	AC, DR, DL, LB, GR
Village Centre Committee	(7) =	JB-S, KE, KH, DG, PB

NB. The Chairman and Vice Chairman of the PC, because of their Ex Officio status are entitled to attend all standing committees and if attending, have full voting rights.

C-492 Council's Representations on Other Bodies

B'ton Leisure Association (BLA)	MJ
Youth Club (YC)	GR, AC, DG, KE
B'ton Neighbourhood Group (BNG)	JB-S
CPRE	SF
Valley Parishes Alliance	VP
Primary School	Pending invitation from the Schools Governing Board
ALCA	The Clerk
Bath Preservation Trust	DR

C-493 Bank Account and Audit Requirements.

Proposed S Fremantle Seconded L Brass RESOLVED – (Unanimously)
That any two of the Chairmen of the Standing Committees, the Council Chairman and Vice-Chairman are authorised to sign cheques on behalf of the Parish Council.
Until the new Committee Chairmen are all elected – and their signatures deposited at the Bank – the existing signatories of S Fremantle, K Hawkins, D Lavington and D Robins must continue.
Cllr Heffer will internally audit monthly Accounts. Final year accounts to be audited by an independent Internal auditor before passing to the External Auditors (as appointed by the Government).

C-494 Authorisation of Regularly Occurring Amounts

Proposed	D Lavington	}	RESOLVED –	That the Council authorises payments of the following
Seconded	S Fremantle	}	(Unanimously)	items until the next Annual Parish Council Meeting: -

(a) Wages and Salaries at rates approved by the Parish Council, and payments to the Inland Revenue
(b) Contracts made by the Parish Council = Street Lights Maintenance & Power; Water Rates; Garage Rental; Electricity Accounts; Highways Maintenance equipment; Telephone Accounts, Toilet Facilities.
(c) Administration costs = Audit Fees; Stationery; Postage; Photocopying; Office Rental; Travel Expenses; Toilet materials & Power; Cleaning Supplies.
(d) Items of Petty Cash not exceeding £50-00

C-495 Minutes of Meeting held 29th March 2011

Proposed D Lavington } RESOLVED - That the Minutes be formally approved as presented.
Seconded A Creed } (Unanimously)

C-496 Matters Arising from the above Minutes

(a) Nothing raised not covered in the Agenda

C-497 Receipt of Standing Committee Reports

Planning & Environment - 5th April & 4th May 2011 (presented by D Robins)

- (a) "Five-Way House" LBA application approved by the PEC – with conditions.
 - (b) Stabling development proposed at "Tsaro House", Fosse Lane, approved by the PEC
 - (c) Re-application to develop the land at the bottom of Bannerdown road – approved by PEC with conditions.
 - (d) Car Park lights have now been replaced. Requested that the CCTV unit be re-sited inside the Car Park.
 - (e) "Eagle House" application to replace the garage block with a Lodge approved by the PEC.
 - (f) The B&NES Core Strategy has now been issued to the Minister and an Inspector appointed. His Report, due early next year, will be binding on B&NES.
 - (g) All councillors to be issued with the Batheaston Map and Table of Policy Descriptions.
- Proposed A Creed } RESOLVED - That the Report be accepted as presented.
Seconded L Brass } (Unanimously)

Village Centre Committee – 12th April & 17th May 2011 (presented by V Pecchia)

- (h) All Councillors issued with an update on the VCC's progress.
 - (i) Much lobbying has "won" a meeting with B&NES Development control on 20th June to present this Village's requirements – for building into LDF submissions. To be attended by **VP/DR/KH**
 - (k) The "localism Bill" proposes to devolve more decision-making down to PCs. Might be enacted early next year.
 - (l) Contact made with Planning Consultants who are very complimentary of our Vision Plan.
 - (m) The VCC is considering how to encourage investment to the village e.g. Supermarket Express outlet etc.
- Proposed L Brass } RESOLVED - That the Report be accepted as presented.
Seconded A Creed } (Unanimously)

Highways, Footpaths & Lighting – 26th April 2011 (presented by J Heffer)

- (n) The requested Disabled Bay in Northend will have no statutory authority so should go ahead.
- (o) Still pursuing Wilts Planners to enforce regulations at the Colerne Storage facilities.
- (p) Replacing the stiles on BA 2/6 has been pursued and B&NES are investigating.
- (q) Verges cutting-back programme will now commence and progress to be noted. **PB**

Proposed L Brass } RESOLVED - That the Report be accepted as presented.
Seconded D Lavington } (Unanimously)

General Purposes – 10th May 2010

- (r) A re-siting of the elections Polling booth has been requested and B&NES are investigating.
- Proposed L Brass } RESOLVED - That the Report be accepted as presented.
Seconded K Eardley } (Unanimously)

C-498 Presentation of Unaudited Accounts

(a) March 2011 – Year End Summary

Income = An increase of £615 (April £705; May £564; June £564; July £490; Aug £437; Sept £404; Oct £1052; Nov £984; Dec £922; Jan £740; Feb £1186)

Expenditure = A reduction of £39073 (April £1866; May £5711; June £8474; July £12356; Aug £14725; Sept £20521; Oct 20050; Nov £25207; Dec £28088; Jan £31058; Feb £35220)

April 2011

The unaudited figures reviewed by the GPC (*and verified by our Internal Auditor*) indicate: -

Income = £ 477 more than Budget Expenditure = £2175 less than Budget

Proposed L Brass } RESOLVED - That the Accounts for March and April be accepted as presented.
Seconded J Heffer } (Unanimously)

(b) Special Payments for May / June / July 2011

Annual Insurance £1856 (vs £1879); VPA Annual Subscription £150; Internal Auditor £150

Proposed D Lavington } RESOLVED - That the Special Payments be approved.
Seconded S Fremantle } (Unanimously)

(c) Audit – Accounts 2010 - 11

All Accounts data for 2010-11 prepared and issued to the unaffiliated Internal Auditor, for completion by Tuesday 8th June.

Then the Accounts will be advertised as available for viewing by all residents before sending to the Mazars (External Auditors) – Mazars – by 30th June 2011.

C-499 BLA Report

(a) Nothing to report until after the next meeting on 22nd June 2011.

C-500 Youth Club Update

- (a) Youth Club will re-open on Monday 6th June, with 3 x Staff, for two nights per week. First night is being funded by the St Johns hospital – for one year only. The BPC is funding the 2nd night.
- (b) Letter of appreciation for the Parish Council's support received.
- (c) A reversal of last July's B&NES decision to not fund any of the rural Youth Clubs to be pursued at the Liaison Meeting with B&NES and ALCA on 15th June 2011.

(d) The cabinet minister for Youth Services will also be lobbied – identified as Cllr Nathan Hartley.

C-501 Park & Ride Progress

- (a) The new B&NES Cabinet declared last Thursday 19th May that the BRT is to be dropped from the BPT project.
- (b) Meeting set this Wednesday with the Cabinet Leader to propose a Low cost Alternative as the revised bid to the DfT must be prepared, agreed and issued by Friday 9th September.

C-502 Chairman's Report

- (a) Nothing at this time.

C-503 Clerks Report

- (a) A considerable number of papers going back to 2002 need to be destroyed.
All minutes, documentation etc. are currently stored on a separate hard drive, as well as the Office PC.
Permission granted but keeping any hard copies for the past 3 years.
DR is also 'scrapping' his "old" paperwork – especially as all his plans are in B&NES records.
- (b) The next ALCA meeting is set for tomorrow 25th May at Englishcombe.
- (c) This meeting will propose questions for the new B&NES Officers and senior Administration officers.
To include – (1) Reinstatement of funds for the rural Youth Clubs: (2) An update on the BTP.....
- (d) It is noted that the retiring B&NES Conservative administration had budgeted £17.8 millions for the BTP.
- (e) If councillors are advised of potholes, missing lights, overhanging growth etc. please email B&NES direct as there will then be full records = council_connect@bathnes.gov.uk

C-504 Press Release

To announce the election of the new Chairman to both Bath Chronicle and BREDAC.

The Meeting voted a "Thank You" to Cllr David Lavington for his unstinting work as Parish council Chairman over the past 12 years. Changes in the village (e.g. 20mph limits) are very evident. It was hoped that David's wisdom and experience will continue for the benefit of this Village

C-505 Date of next Meeting: -

Monday 1st August 2009 at 7-15 pm in The Rhymes Pavilion

Chairman.....Date.....