

**Batheaston Parish Council**

**Minutes of the Meeting of the Batheaston Parish Council held in  
The Rhymes Pavilion on Tuesday 17<sup>th</sup> September 2013 at 7-15 pm**

**Present :-** Cllrs V Pecchia (Chair), P Blanking, P Burcombe, L Brass, K Eardley, P Fear, K Hawkins M Johns, M Tabb & M Townley (Clerk)

**Apologies:** Cllrs J Beresford-Smith, S Cast, S Fremantle, D Gledhill, J Heffer, D Lavington, B Martin, G Riley, N Treacy & V Trenchard

**Attending:** None

**C-741 Public Participation**

None raised.

**C-742 Declarations of Interest**

P Burcombe is a Committee member of the Youth Club and BLA and K Eardley is Secretary to the Youth Club.

**C-743 Minutes of Meeting held 6<sup>th</sup> August 2013**

Proposed K Hawkins } RESOLVED – That the Minutes be formally approved as presented.  
Seconded P Burcombe } (Unanimously)

**C-744 Matters Arising from the above Minutes**

- (a) District Councillors have “award” monies. Cllr Ward to subscribe to BREDAC? } PF  
Cllrs Batt and Veal to support Projector to enable paperless meetings? }
- (b) The Questions and Professional Analysis of the Vision Plan to be circulated via the Clerk. VP
- (c) The owner of the Tree in Eagle Park – subject of a TPO – requests ‘tree surgery’ assistance. GPC  
For GPC consideration. ALL
- (d) The B&NES Chairman requests nominations for Personnel Awards. Needed before December. ALL

**C-745 Report from General Purpose Committee (Cllr Pecchia)**

- (a) Toilet block A meeting with the Head of B&NES Property Services still being sought re:. VP
- (b) Bulletin The next issue is to be produced for early October issue – concentrating on the Place-Making proposals, but should also include updates on the bridge, Pavement and Parking. VP
- (c) BLA A very useful meeting held with the BLA and an additional BPC representative suggested. PF
- (d) Handymen The scope and requirements should be understood and job Specifications/Time sheets etc to be collated and advised. MJ/MT
- (e) Membership This Committee only has 6 members. Another volunteer required. ALL

**C-746 Report from Highways, Footpaths & Lighting Committee (Cllr Pecchia)**

- (a) Estate Parking Survey A review with C Major (B&NES) is set for this Friday 27<sup>th</sup> September at 2.00pm, in The Rhymes Pavilion. VP/PF/GR
- (b) Pavement A consultation with Steve Froggatt (B&NES) is proving very difficult. Drawings and papers -as advised to Cllr Symonds – to be prepared for discussions with K Packer (B&NES) VP
- (c) HGV Traffic on Bannerdown Road. Colerne is requesting a follow-up meeting, after their survey of alternative routes. This next meeting will include the Wiltshire Council Leader and the BPC invited the B&NES CEO, but she has referred the “problem” to B&NES officers for their investigation. The BPC to pursue the Colerne invitation and offer to meet any Monday or Tuesday am. MT
- (d) A large tracked vehicle – in both directions, has mutilated London Road East Kerbs at the Pinch point. MT  
Repairs required. MT

**C-747 Report from Planning & Environment Committee (Cllr Brass)**

- (a) Nothing to add the Minutes dated 27<sup>th</sup> August 2013.

**C-748 Report from Village Centre Committee (Cllr Hawkins)**

(a) **Resolution:**

That the Place-Making and Neighbourhood Plans are absorbed into the Village Centre Committee and that this Committee be renamed Place-Making Committee.  
And that Standing Orders should be so adjusted.

Proposed K Hawkins } RESOLVED – That the Resolution be adopted and that the VCC shall  
Seconded P Blanking } (Unanimously) be renamed “Place-Making Committee” – PMC

**C-749 Presentation of Unaudited Accounts for July 2013 & August (Clerk)**

- (a) Accounts - All July & August Accounts cleared by the Internal Auditor - Cllr J Heffer - and figures relate to Budget

	April	May	June	July	Aug	
<u>Income</u>	£1804	£ 269	£213	<b>£884</b>	<b>£823</b>	Savings to budget
<u>Expenses</u>	£3891	£3999	£884	<b>£7386</b>	<b>£10268</b>	Less than budget

- (b) Special Payment Recommendations

Annual Insurance £2022; BLA £1300; Youth Club £1000; External Auditors £390, Pavilion door £540

- (c) Audit 2012-13

Accounts cleared by Grant-Thornton – with minor comments.

This clearance will be advertised on all noticeboards, and website.

Proposed L Brass } RESOLVED – The Accounts for July and August, and Special  
Seconded P Blanking } (Unanimously) Payments are approved as presented.

**C-750 Presentation of River Avon Crossing drawings**

- (a) Drawings "Variation" drawings received from B&NES and laptop screening indicated much more detail.
- (b) Landscape. Drawings just issued and the Planning Dept. promises a "fast-track" approval before end of September.
- (c) Contractor. Now due to start 1<sup>st</sup> October (was July), and completion should be by next Easter 2014. A 'construction site' will be required and must be discussed with BPC. **VP/MT**
- (d) Consultation. The BPC still needs to be consulted, Parking layout not resolved, Landscape & Hedging proposals not seen. A "request" letter to be drafted, with drawings of the 4 BPC's needs. **VP**
- (e) PEC Meetings. This laptop presentation should be trialled for our next meeting – if drawings are downloaded in time, and in pdf format. **MT**
- (f) Existing River Footpath BA 2/5 Might be maintained to give a "round walking circuit". Minor repairs might be necessary and B&NES officers to be contacted. **PF**
- (g) Wildlife Trust. Should an observatory/access be considered?

**C-751 New Neighbourhood Plan**

- (a) A Meeting with Don Foster MP and his department representatives set for Saturday 21<sup>st</sup> September. The presentation – as presented to the BPC on 6<sup>th</sup> August – to be made. **LB/KH/VP**
- (b) B&NES has proposed an explanatory Meeting on 28<sup>th</sup> September, when requirements will be explained.
- (c) The listing of all questions used in the Vision Plan to be issued to all Councillors. **VP**
- (d) A copy of the Professional Appraisal for the Vision Plan requested to all Councillors **VP**
- (e) J O'Rourke (B&NES) has been requested for early sight of her forms and maps – for advising potential Housing sites. **The B&NES deadline is just 8 working weeks away.**

**C-752 Committees composition**

- (a) The GPC requires an additional member. **ALL**
- (b) Cllr Eardley has withdrawn from the Village Centre Committee

**C-753 Chairman's Report**

- (a) An articulated lorry has 'traversed' Solsbury Lane, and damaged buildings. A sign banning HGV traffic onto Solsbury Lane is required. **MT**
- (b) A meeting held the Post Office representative about the future of the unit in the Fat Friar held and follow-up meetings proposed. The meetings include Cllr S Beazley the Bathford PC Chairman.
- (c) The pavement at shops in Corsham (PO) should be demonstrated to B&NES.
- (d) The fencing of Bannerdown Common should commence in October.
- (e) The new vicar will be inaugurated next Thursday 26<sup>th</sup> September in St Johns Church at 7.00pm.

**C-754 Clerks Report**

- (a) Nothing at this time

**C-755 Press Release**

- Nothing at this time

**C-756 Date of next Meeting: -**

**Proposed Tuesday 12<sup>th</sup> November 2013 at 7.15 pm in The Rhymes Pavilion**

**Chairman.....Date.....**